

## APPLICATION PROCEDURE 2019/2020 ERASMUS + SMS

### STEP 1 : ONLINE STUDENT'S NOMINATION (BY YOUR UNIVERSITY)

---

Only nominated students through the portal (Drupal) will be accepted.

If you have already informed us about your nominated students, we kindly ask you to **nominate them through the portal**.

<https://international-nominations.univ-grenoble-alpes.fr>

#### DEADLINES :

- **From March 15 to April 30, 2019 (mobility for the 1<sup>st</sup> semester\* and full year)**
  - **From August 27 to September 30, 2019 (mobility for 2<sup>nd</sup> semester\*)**
- We will not accept nominations sent after the deadline.**

(\*in our faculty of medicine: 1<sup>st</sup> semester means until January ; 2<sup>nd</sup> semester means from February)

### STEP 2 : ONLINE APPLICATION (BY YOUR NOMINATED STUDENTS)

---

Our IRO (International Relations Office) will send the online application form (Moveon) directly to the nominated students.

#### DEADLINES :

- **From March 15 to May 30, 2019 (mobility for the 1<sup>st</sup> semester\* and full year)**
- **From September 15 to October 17, 2019 (mobility for 2<sup>nd</sup> semester\*)**

(\*in our faculty of medicine : 1<sup>st</sup> semester : until means until January ; 2<sup>nd</sup> semester means from February)


#### Required documents (to be downloaded) :

- identity photo
- curriculum vitae (in French or English)
- [certificate of motivation](#)
- all academic transcript of records
- any language test or a [certificate on the ability to take courses in the language of instruction](#).

The UGA strongly recommends a level B1-B2 (European Council Level) in the language of instruction.

As medical students will be in touch with patients at the hospital and will have to be able to communicate with them, a French level certificate is compulsory.


learning agreement signed by the student and the sending university.

 Exchange students selecting a clinical rotation for which a motivation letter is required (please, see page 4), have to include it by merging the LA with the motivation letter in a single PDF document.

### STEP 3 : ACCEPTANCE BY OUR IRO

---

Our acceptance will be notified by email to your students, copy to your IRO. That acceptance will include our official letter of acceptance and useful information on our webpage ("prepare your stay") and will let students know that they will receive an e-mail to access to housing application process.

 Request for extension of the mobility has to be sent before arrival of the student and by your IRO, not by student.

## STEP 4 : HOUSING APPLICATION PROCESS

- Exchange students do not have to contact directly the student housing department. They will receive an automatic email of the process to apply for housing. They must be careful to respect the procedure that will be sent and check spams
- Those who complete the housing application process by the deadlines indicated are guaranteed a placement proposal in student housing and won't be asked for a French guarantor.
- Those who apply after the housing deadline may still be able to live in university housing if places are still available.
- If the student will be lodged in a CROUS residence, the student must arrive before the 8<sup>th</sup> day of the month.

### DEADLINES :

	Mobility during the 1st semester and the full year	Mobility during the 2nd semester
Email of the process to apply for housing Please check your spam folder	May/June	October/November
Deadlines for the housing application	July 1	November 15
Housing assignments	End of July	About a month before your arrival date

## STEP 5 : MANDATORY PROCEDURES FOLLOWING THE ARRIVAL IN GRENOBLE

### Academic calendar for incoming students 2019/2020

Arrival Month	Mandatory Welcome Session (faculty of medicine)	Administrative follow up	Clinical rotation starts
September 2019	Tuesday 3 <sup>rd</sup> (in the morning)	Until Wednesday 4 <sup>th</sup>	Thursday 5 <sup>th</sup>
October 2019	Wednesday 2 <sup>nd</sup> (in the morning)	Until Thursday 3 <sup>rd</sup>	Friday 4 <sup>th</sup>
No arrival in November and December			
January 2020	Monday 6 <sup>th</sup> (in the morning)	Until Tuesday 7 <sup>th</sup>	Wednesday 8 <sup>th</sup>
February 2020	Tuesday 4 <sup>th</sup> (in the morning)	Until Wednesday 5 <sup>th</sup>	Thursday 6 <sup>th</sup>
March 2020	Tuesday 3 <sup>rd</sup> (in the morning)	Until Wednesday 4 <sup>th</sup>	Thursday 5 <sup>th</sup>


No arrival after March

Exchange students cannot start their Erasmus period before completing all the administrative formalities (among them : Liability Insurance ; Medical Examination ; European Health Insurance Card)

### Health requirements

They are compulsory (not recommended) to work at the university hospital.

Students must bring their documents (original + copies) at their arrival **as our hospital will check them during a medical examination**. Please, tell your students not to send these documents to our IRO, it is useless.

 Students will be allowed to start his/her first CR **once the medical exam is approved**.

Radiographie <b>pulmonaire</b> datant de moins d'un an	Chest Xray less than 1 year
Test <b>tuberculique</b> ( <u>lecture en millimètres</u> ) datant de moins d'un an ou Quantiferon	<b>Tuberculin skin test</b> (reading in mm) less than 1 year or Quantiferon
Vaccination en règle pour la <b>Diphtérie, Tétanos, Polio, Coqueluche</b> datant de moins de 10 ans	Vaccination rule for <b>diphtheria, tetanos, polio, pertussis</b> less than 10 years
Vaccination en règle de l' <b>hépatite B</b> selon le schéma conventionnel. (2 injections à 1 mois d'intervalle puis rappel à 6 mois)	Vaccination rule of <b>hepatitis B</b> according to the conventional scheme. (2 injections at 1-month intervals and reminder to 6 months)
Nécessité de présenter un dosage d'anticorps anti-HBs positif <u>avant le début du stage</u> . Ce taux doit être une fois supérieur à 100 mUI ou supérieur à 10 mUI avec anticorps anti HbC négatif	Presence of a <b>positive anti-HBs assay</b> before the start of the course. This rate should be a time greater than 100 or greater than 10 mIU with mIU anti HbC antibody negative
Vaccination <b>Rougeole</b> . Avoir eu 2 injections ou une sérologie positive	<b>Measles vaccination</b> . 2 injections or have had a positive serology
<b>Varicelle</b> documentée (notée sur le carnet de santé) ou sérologie varicelle positive	<b>Documented Varicella</b> (noted on the health card) or positive serology chickenpox
Vaccination <b>Méningocoque C</b> Avoir eu 1 injection (notée sur le carnet de santé)	<b>Meningococcus C</b> vaccination 1 injection

## FRENCH COURSE FLE (FLE = French Foreign Language)

---

UGA offers 20 hours of French courses at the CUEF (University Center of French Studies) to the exchange students who fill in the online registration form sent by the host faculty. These courses are free and are worth 3 ECTS.

## TEACHING UNITS (TU)

---


Exchange medical students are integrated in our clinical years (4th/5th/ 6th).

Students in their 4th/5th/ 6th year attend the same TU.

Students can attend TU in the afternoon.

TU are repeated 1<sup>st</sup> semester (from September to Christmas vacation) and 2<sup>nd</sup> semester (from February to May) as we are organized in poles (please, see page 4).

Timetables for 2019/2020 will be provided at arrival.

 Students may not follow TU coupled with the clinical placement at the same period according to our TU calendar.

## FRENCH WRITTEN EXAMS (FIHU)

---

Information for 2019/2020 is not yet available.

1<sup>st</sup> semester 2018/2019 : January 14-19

2<sup>nd</sup> semester 2018/2019 : May 20-24

## CLINICAL ROTATION (CR) practice

---

All CR take place in the morning\* (part-time) and are possible from September to July.

\*except forensic medicine in the afternoon

1 CR =

- 4 weeks (6 ECTS delivered)
- 8 weeks (12 ECTS delivered) only for internal medicine, Infectious diseases, haematology

**Duration and ECTS cannot be negotiated.**

## LEARNING AGREEMENT

---

Thank you for :

writing the **precise dates** (start and end dates) of the Erasmus mobility period, not the day your students plan to arrive and leave Grenoble as personal arrangements.


selecting CR among **our French list ONLY (please, see page 4)**

writing in brackets, if you choose TU/ CR /written exams FIHU or all of them.

Example below :

*Neurochirurgie (CR/TC)*

*Dermatologie (TC/FIHU)*

 We will do our best to organize all the clinical rotations listed in the learning agreement provided they match with our administrative procedure and according to limited places allocated to international students and acceptance from our hospital departments. Your students will have to adapt to our offer.

A pole is composed of several related medical/surgical specialties. CR can be selected between different poles.  
Reminder : please, use the following list to fill your learning agreement in French.

**Pôle S1 :**

- Cardiologie urgences et soins Intensifs **Good French language is compulsory !**
- Cardiologie : Unité hôpital de semaine **Good French language is compulsory !**
- Cardiologie : Rythmologie **Good French language is compulsory !**
- Cardiologie générale- hypertension artérielle- Insuffisance cardiaque **Good French language is compulsory !**
- Chirurgie cardiaque
- Médecine vasculaire
- Chirurgie vasculaire
- Pneumologie
- Chirurgie thoracique
- ORL (= Oto-Rhino-Laryngologie)
- Chirurgie maxillo-faciale **Few places available.**
- Radiologie **Few places available.**

**Pôle S2 :**

- Rhumatologie
- Médecine physique et réadaptation
- Orthopédie/traumatologie
- Chirurgie de la main et des brûlés
- Ophtalmologie
- Neurologie
- Neurochirurgie
- Psychiatrie de l'adulte **Good French language is compulsory ! Very few places available.**

**Pôle S3 :**

- Gynécologie **Very few places available.**
- Obstétrique **Very few places available.**
- Assistance médicale à la procréation
- Diabétologie/nutrition **Few places available.**
- Endocrinologie **Few places available.**
- Néphrologie **Few places available.**
- Urologie
- Gastro-entérologie et hépatologie **Few places available.**
- Clinique universitaire de chirurgie digestive et de l'urgence

**Pôle T4 :**

- Médecine interne **8 weeks**
- Dermatologie
- Gériatrie
- Médecine légale **Placement in the afternoon / Can be combined with another placement in the morning.**
- Hématologie clinique **8 weeks – 2 places/year. A detailed motivation letter is required.**
- Oncologie médicale
- Maladies infectieuses **8 weeks Good French language is compulsory ! Few places available.**

**Pôle T5 :**

- Pédiatrie/urgences pédiatriques **Few places available. Our faculty will allocate a rotation either in polyvalent pediatrics or in a pediatric emergency unit (internal decision)**
- Néonatalogie
- Chirurgie infantile
- Pédo-psychiatrie
- Urgences adultes (urgences médicales et chirurgicales) **Good French language is compulsory ! Few places available.**
- Anesthésie/Réanimation (post surgery) **Few places available. A detailed motivation letter is required.**
- Réanimation médicale (*intensive care*) **Few places available. A detailed motivation letter is required.**

---

 **REGARDING :**

- Pharmacologie : validation by a written exam usually held at the end of May + optional clinical placement.
- Unité d'hygiène hospitalière : available.
- Anatomie pathologique : not available anymore.

Looking forward to welcoming your students !

The IRO team

[ri-medicine@univ-grenoble-alpes.fr](mailto:ri-medicine@univ-grenoble-alpes.fr)

