

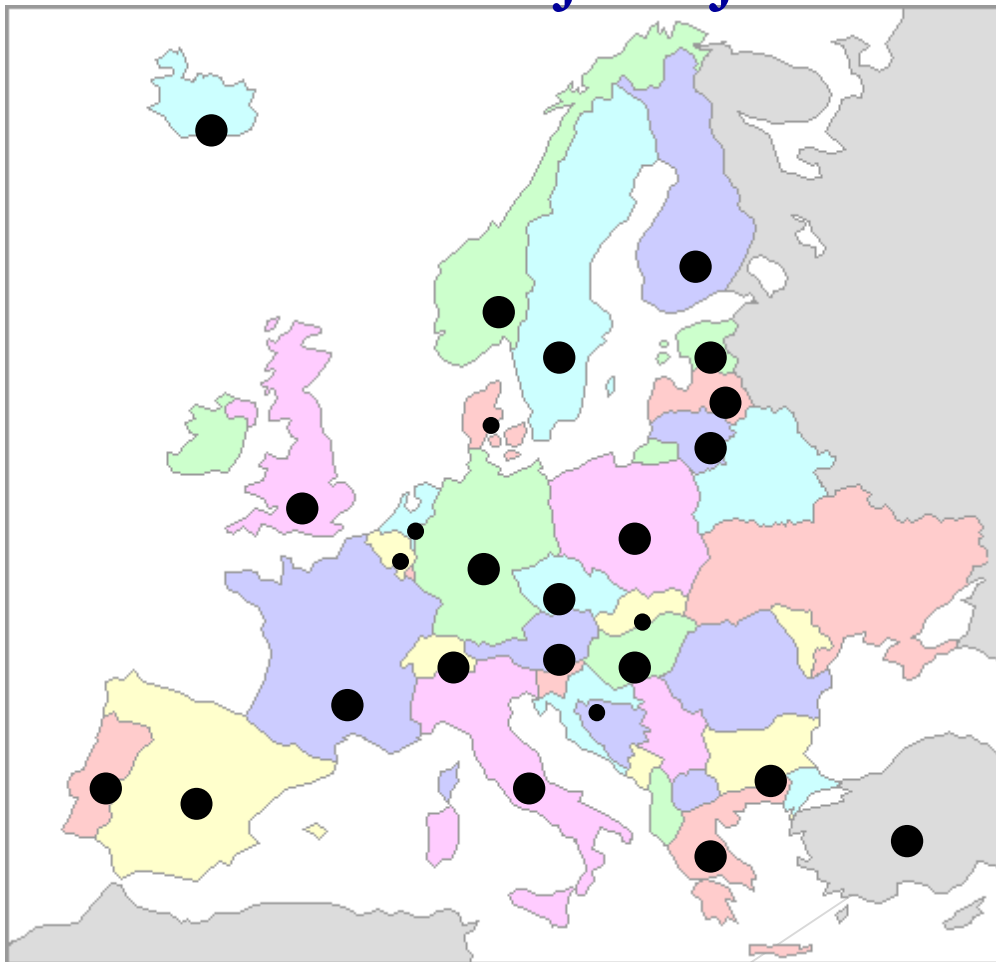




Erasmus+



Erasmus koda: **SI LJUBLJA01**



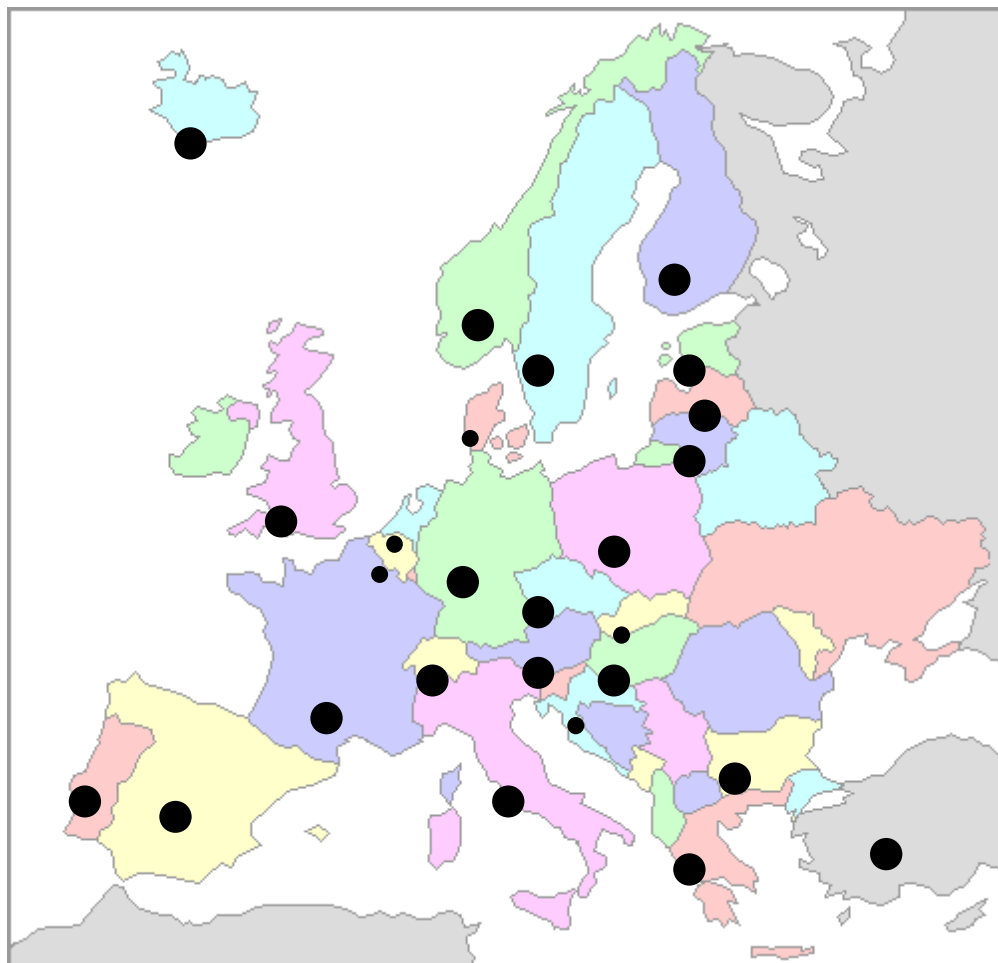
26 DRŽAV EU, več kot 100 UNIVERZ



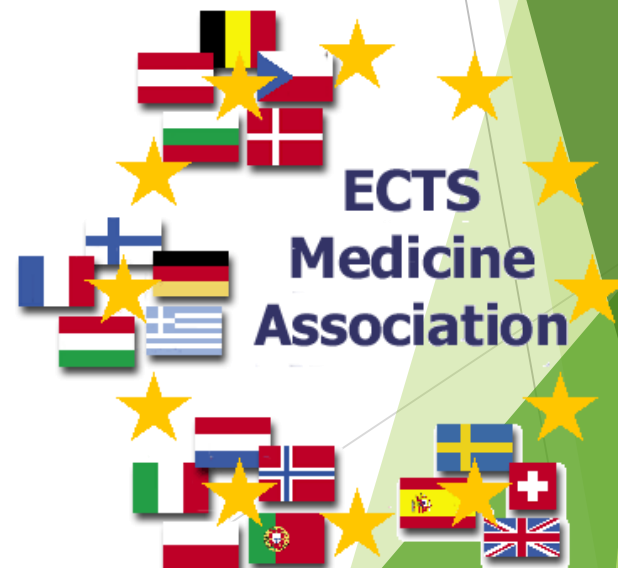


Erasmus+

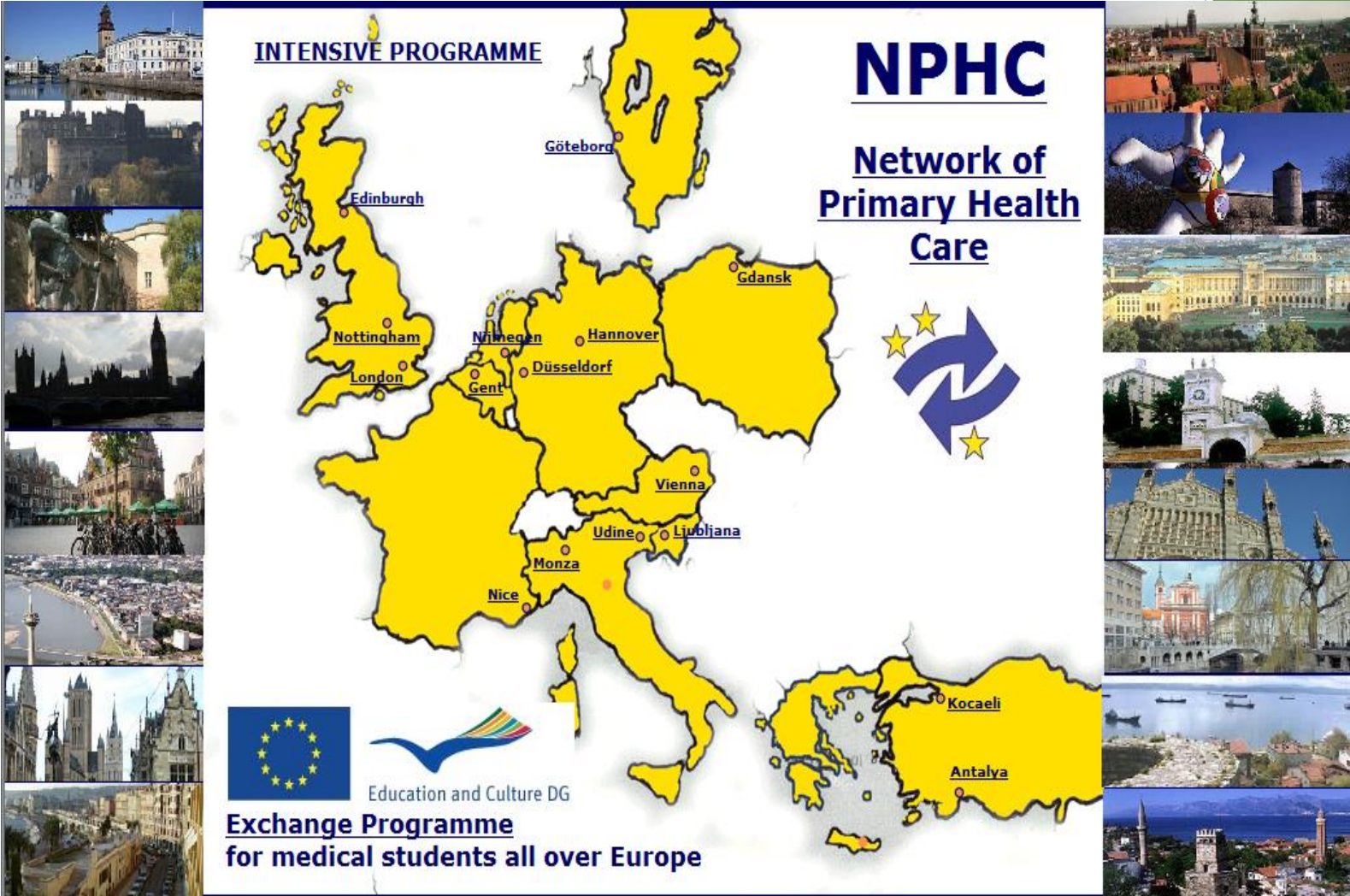
<http://www.ectsma.eu/ectsma.html>



MEDICINSKA FAKULTETA je od
leta 2008 polnopravna članica
“ECTS-MA” mreže



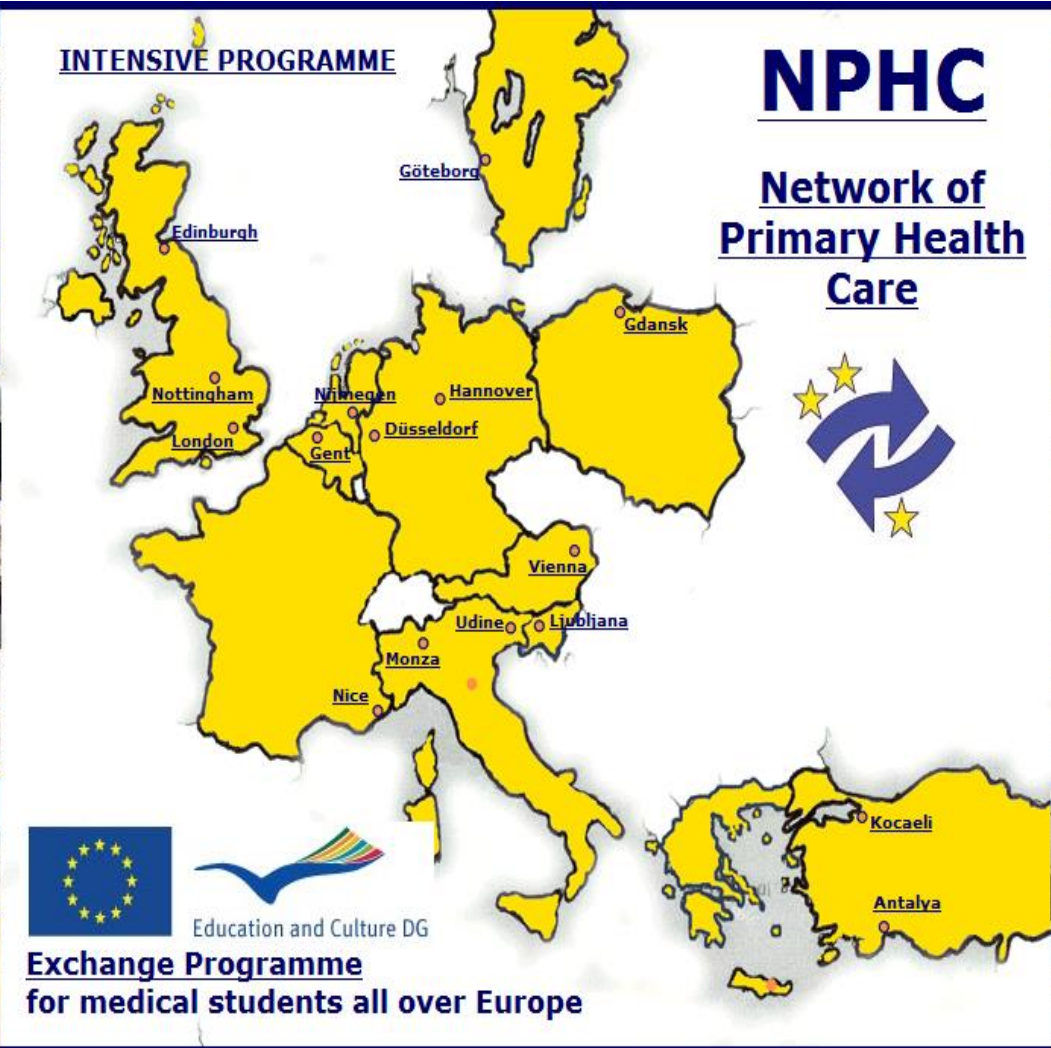
<http://nphc.eu/>



INTENSIVE PROGRAMME

NPHC

**Network of
Primary Health
Care**



Education and Culture DG

**Exchange Programme
for medical students all over Europe**

MEDICINSKA FAKULTETA UL je od leta 2000 polnopravna članica "NPHC" mreže

Koordinator: **izr.prof.dr. Danica Rotar Pavlič**



ERASMUS+ ŠTUDIJSKA IZMENJAVA

- OBDOBJE MOBILNOSTI OD 1. JUNIJA 2021 DO 30. SEPTEMBRA 2022
- **ŠTUDENT MORA BITI V ŠTUDIJSKEM LETU 2021/2022 VPISAN V VIŠJI LETNIK KOT V ČASU PRIJAVE NA RAZPIS**

Postopki

- Nominacije s strani UL MF
- Prijava študenta na gostujočo institucijo
- Priprava Listine študenta UL MF
- Priprava Učnega sporazuma /On-line Learning agreement for studies (OLA) NOVO!
- Jezikovne priprave OLS na UL

Nominacije

- Nominacije s strani Mednarodne pisarne UL MF

Mednarodna pisarna UL MF je študente že nominirala, nekatere še bo

(predvsem za II. semester kasneje (avgust))

- Po nominaciji od gostiteljske univerze prejmete informacije in navodila za prijavo (pazite na njihove roke za prijavo!)
- V kolikor navodil ne prejmete, se o postopku prijave pri gostiteljski organizaciji pozanimajte sami (spletna stran).
- Informacije, ki jih bomo prejeli od partnerskih institucij v Mednarodno pisarno UL MF, vam bomo posredovali na vaš e-mail.

Prijava na gostiteljsko institucijo

- Prijavite se skladno z navodili gostiteljske organizacije!
- **4 KLJUČNI DOKUMENTI:**
 - Prijavni obrazec ali spletna prijava (obrazec gostiteljske univerze)
 - Transcript of Records – uradno potrdilo o opravljenih izpitih na UL MF - sedaj brezplačno – natisnete si sami
 - Učni sporazum – On-line Learning agreement for studies (OLA)
 - Dokazilo o znanju jezika (OLS; UL)

PRIPRAVA LISTINE ŠTUDENTA

Univerza
v Ljubljani
Medicinska
fakulteta



LISTINA ŠTUDENTA NA PROGRAMU MOBILNOSTI MEDICINSKE FAKULTETE UNIVERZE V LJUBLJANI

(priznavanje obveznosti študentov medicinske fakultete univerze v Ljubljani (mf ul), opravljenih v času mobilnosti)

Ime in priimek študenta: Letnik študija: Semester:

RUBRIKA A: Seznam predmetov, opravljenih na gostujoči instituciji		RUBRIKA B: Predmeti na UL MF, ki bodo študentu priznani na podlagi potrčila o opravljenih obveznostih v tujini				
Predmet na gostujoči instituciji	Število ECTS/število tednov	Priznani predmet na UL MF	Število priznanih ECTS predmeta	Manjkajoče obveznosti, potrebne za priznanje celotnega predmeta na UL MF (navedite obveznosti)	Priznavanje izpita, opravljenega na mobilnosti (DA/NE)	Podpis predstojnika oz. nosilca predmeta in žig inštituta/katedre
Internal Medicine CR	7 weeks	Interna medicina	14 ECTS	2 tedna vaj	izpit na UL MF	
Ophthalmology	6 ECTS	Oftalmologija	5 ECTS	Jih ni	DA	Podpis in žig
Surgery CR	5 w*	Dodatne klinične vaje	10 ECTS	/	/	

* s podpisom predstojnik dovoljuje študentu, da le-ta lahko na gostujoči univerzi opravi del izpita ali izpit v celoti, če je opravil vse študijske obveznosti v obsegu, ki so pogoj za opravljanje izpita na MF UL.

Podpis in žig koordinatorja za programe mobilnosti na gostujoči univerzi

Dodatne študijske obveznosti –
IZVEN PROGRAMA

- 1 teden vaj = 2 ECTS na UL MF

IZBIRNI PREDMETI: zapiše se številka izbirnega predmeta glede na semester, v katerem ga boste opravljali, npr. Izbirni predmet 9 (tj. 5. letnik, zimski semester)
(potrdi samo koordinator) – pazite na izbor pri vpisu v naslednjem študijskem letu

Listina študenta za „internistične“ predmete 4. in 5. letnika

- - Prebavila (5 ECTS)
 - Sečila (3 ECTS)
 - Revmatske in imunske bolezni (3 ECTS)
 - Obtočila (8 ECTS)
 - Dihala (4 ECTS)
 - Endokrinologija in bolezni presnove (4 ECTS)
- Podpis nosilca predmeta se uredi preko Mednarodne pisarne
- Za vse »internistične« predmete v Mednarodno pisarno UL MF posredujete izpolnjeno Listino študenta, kjer zapišete, katere od omenjenih predmetov boste opravljali, ime predmeta na gostiteljski fakulteti, št. ECTS predmeta na vsaki strani in **kratek opis/vsebino predmeta v angleškem ali slovenskem jeziku za vsak predmet posebej!**
- Za te predmete pošljete izpolnjeno Listino študenta na e-mail outgoing@mf.uni-lj.si

Listina študenta za vse ostale predmete

- Za vse ostale predmete 4. in 5. letnika ter celotni 6. letnik si podpise nosilcev predmeta pridobite sami!
 - Dokumentacijo urejajte elektronsko - obrnete se na e-mail katedre ali direktno na nosilca predmeta, kateremu pošljete vsebino predmeta v angleškem ali slovenskem jeziku in izpolnjeno Listino študenta
- Ko prejmete vse podpise nosilcev predmetov glede priznavanja predmetov na mobilnosti na vaših Listinah, sestavite OLA.

Študijski program za 2021/2022 je objavljen na Spletni strani UL MF
(*Predstavitveni zbornik 2021/2022*) ter v Spletni učilnici

ROKI ZA ODDAJO LISTIN ŠTUDENTA

- ▶ **Izpolnjene Listine študenta** za tiste, ki odhajate v 1. semestru ali na celoletno izmenjavo posredujte na outgoing@mf.uni-lj.si najkasneje do **19. 4. 2021** za internistične predmete in izpolnjene in podpisane Listine do **7. 5. 2021** za vse ostale predmete
- ▶ **ROK ZA ODDAJO** za tiste, ki odhajate v 2. semestru: **4. 10. 2021**

Priprava ON-LINE UČNEGA SPORAZUMA

- OLA for Studies

Postopek po korakih:

VPIS z UL digitalno identiteto

[OLA \(learning-agreement.eu\)](https://learning-agreement.eu)



[ABOUT](#) [FAQ](#) [ELDER OLA](#) [FOR TRAINEES](#)

MY LEARNING AGREEMENT



Expand panel to show video

See the status of your Online Learning Agreement to successfully finalise it with the sending and receiving university.

You have not created any Learning Agreements yet

Create New

1

Student Information

2

Sending Institution
Information

3

Receiving Institution
Information

4

Proposed Mobility
Programme

5

Virtual Components

6

Commitment

Academic year *

2021/2022

Student

First name(s) *

Last name(s) *

Email *

Date of birth *

Gender *

Nationality *

Country to which the person belongs administratively and that issues the ID card and/or passport.

Field of Education *

Field of Education Comment

Study cycle *

Field of education: The ISCED-F 2013 search tool available at http://ec.europa.eu/education/international-standard-classification-of-education-isced_en should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the Sending Institution.

Study cycle: Short cycle (EQF level 5) / Bachelor or equivalent first cycle (EQF level 6) / Master or equivalent second cycle (EQF level 7) / Doctorate or equivalent third cycle (EQF level 8).

Next



Sending Institution

Country *

Slovenia x

Name *

UNIVERZA V LJUBLJANI x

Faculty/Department

Faculty of Medicine

Address *

Ljubljana

Erasmus Code *

SI LJUBLJA01

Sending Responsible Person

First name(s) *

Ajda

Last name(s) *

Rudel

Position *

IRO officer

Email *

outgoing@mf.uni-lj.si

Phone number

+386 1 543 78 04

Responsible person at the Sending Institution: an academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as

Sending Administrative Contact Person

First name(s)

Ajda

Last name(s)

Rudel

Position

IRO officer

Email

outgoing@mf.uni-lj.si

Phone number

+386 1 543 78 04

Administrative contact person: person who provides a link for administrative information and who, depending on the structure of the higher education



Receiving

Receiving Institution

Country *

Czech Republic x

Name *

UNIVERZITA PALACKÉHO V OLOMOUCI x

Faculty/Department

Faculty of Medicine

Address *

Olomouc

Erasmus Code *

CZ OLMOUC01

Receiving Responsible Person

First name(s) *

Last name(s) *

Position *

Email *

Phone number

Receiving Administrative Contact Person

First name(s)

Last name(s)

Position

Email

Phone number



2021/2022

Preliminary LA

Planned start of the mobility *

01.10.2021



Planned end of the mobility *

20.02.2022



Table A - Study programme at the Receiving institution *

Component to Table A

Remove

Component title at the Receiving Institution (as indicated in the course catalogue) *

mental health

An "educational component" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.

Component Code *

442

Number of ECTS credits (or equivalent) to be awarded by the Receiving Institution upon successful completion *

6

Semester *

First semester (Winter/Autumn)



ECTS credits (or equivalent): in countries where the "ECTS" system is not in place, in particular for institutions located in Partner Countries not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added.

Deleted Component: *Component t...*

Confirm removal



Add Component to Table A

Web link to the course catalogue at the Receiving Institution describing the learning outcomes: [web link to the relevant info]

- Course catalogue: detailed, user-friendly and up-to-date information on the institution's learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The Course Catalogue should include the names of

- Course catalogue: detailed, user-friendly and up-to-date information on the institution's learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The Course Catalogue should include the names of people to contact, with information about how, when and where to contact them. Show less
- This must be an external URL such as <http://example.com>.

The main language of instruction at the Receiving Institution *

- Select a value -

The level of language competence *

- Select a value -

Level of language competence: a description of the European Language Levels (CEFR) is available at: <https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Table B - Recognition at the Sending institution *

Component to Table B

Remove

Component title at the Sending Institution (as indicated in the course catalogue) *

duševne bolezni

An "educational component" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.

Component Code *

Number of ECTS credits (or equivalent) to be recognised by the Sending Institution *

Semester *

8

First semester (Winter/Autumn)

ECTS credits (or equivalent): in countries where the "ECTS" system is not in place, in particular for institutions located in Partner Countries not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added.

☒ Automatically recognised towards student degree

Automatic recognition comment

Deleted Component: *Component t...*

Confirm removal

POZOR: pri razdelku Component Code na strani UL MF upoštevajte, da naši predmeti NISO OŠTEVILČENI, zato vpišite n.n.



Academic year *

2021/2022

Commitment Preliminary

By digitally signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries). The Beneficiary Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

Clear

[Previous](#)

[Sign and send the Online Learning Agreement to the Responsible person at the Sending Institution for review](#)



Erasmus+

UL MF You're sharing your screen

learning-agreement.eu/dashboard

Aplikacije Poštni strežnik Med... Bralni seznam

OLA ABOUT FAQ ELDER OLA FOR TRAINEES MY LEARNING AGREEMENTS MY ACCOUNT LOG OUT

My Learning Agreements

See the status of your Online Learning Agreement to successfully finalise it with the sending and receiving university.

Create New

Sending Institution	Receiving Institution	Status	Created "	View or Edit
UNIVERZA V Ljubljani	UNIVERZITA PALACKÉHO V OLOMOUČI	Signed by Student and sent to the Sending HEI	Wed, 03/17/2021 - 09:49	View Download PDF History

it.auth ESN EUP European University Foundation

Privacy Policy and Terms and Conditions We encourage you to review the documentation and let us know if you have any questions.

RELEASE NOTES PRIVACY POLICY TERMS AND CONDITIONS

Tukaj vnesite izraz za iskanje

10:58 17.03.2021

Priprava Učnega sporazuma OLA

- BODITE POZORNI NA **SPREMEMBE PREDMETOV** (glej Zbornik)!
- V učni sporazum OLA vpišete predmete, ki jih boste opravljali v tujini
in so že potrjeni na vaši **Listini študenta**
- Min. 20 ECTS/semester na strani univerze gostiteljice in priznanih s strani UL MF (celoletna izmenjava 40 ecst)
- OLA podpisan s strani gost. univ. vsaj 1 mesec pred začetkom izmenjave
- **štipendija s strani UL vam bo nakazana šele na podlagi podpisanega OLA z vseh treh strani!**

Postopki in navodila za izvajanje mednarodnih študijskih izmenjav in praktičnega usposabljanja na UL MF

- Pred izmenjavo si navodila pozorno preberite!

PRAVNI AKTI UL MF <https://www.mf.uni-lj.si/o-fakulteti/pravni-akti>

- Študent v času mobilnosti opravlja študijske obveznosti svojega tekočega študijskega leta
- Na podlagi potrditve nosilca predmeta lahko študent pridobi dovoljenje tudi za opravljanje obveznosti višjega letnika
(tako pridobljeni krediti pa se ne štejejo v seštevek ECTS za napredovanje v višji letnik!!)
- **Izjemni vpis v višji letnik** - pogoje je opravljenih min. 46 ECTS obveznosti tekočega letnika

Jezikovne priprave OLS test

- ▶ Vse informacije ste že prejeli 19. 3. 2021 s strani UL, ga. Erika Bolčina
- ▶ **OLS – Certifikat o znanju jezika** – obvezno preverjanje jezikovnega znanja vseh študentov, PRED in PO izmenjavi
- ▶ Študent lahko dobi štipendijo za tečaj jezika v državi gostiteljici le za tiste jezike, ki niso vključeni v OLS tečaje in bo tečaj uveljavljal kot izbirni predmet (vpisan v OLA)
- ▶ Tečaj jezika kot izbirni predmet v sistem VIS (index) ni vpisan z oceno, vendar le kot priznan/opravljen

Začetek izmenjave

- Prihod v mesto izmenjave vsaj nekaj dni pred začetkom pouka, nastanitev, itd..
- Spodbuja se **Green Erasmus+**

To so t.i.. »zelene vrste prevoza« na mobilnost, ki prispevajo k zmanjševanju emisij CO2 (npr. vlak, skupni prevozi itd).

Evropska unija je leto 2021 razglasila za »Leto železnic«
Erasmus+ Interrail: www.erasmusbytrain.eu

- Welcome days, welcome week, tečaj jezika (če je vpisan v vaš OLA) se že upoštevajo kot **začetek mobilnost** - upravičenost do začetka štipendiranja s strani UL

Med izmenjavo

- Morebitne spremembe vpisati v OLA (rubrika „Changes During the mobility“)
- Spremembe v OLA za I. semester uredite najkasneje **do 15.11.** tekočega študijskega leta, za II. semester pa do **15. 3.** tekočega študijskega leta
- V primeru kakršnih koli sprememb/težav pravočasno kontaktirajte Mednarodno pisarno UL MF in koordinatorja!
- **VMESNO POROČANJE:**
Po enem mesecu v Mednarodno pisarno pošljete vmesno poročilo (opis 1. meseca izmenjave)



Konec izmenjave

- Potrdilo o opravljeni izmenjavi na gostujoči instituciji (**Transcript of Records**) – posredujte v Mednarodno pisarno UL MF najkasneje v roku 30 DNI po končani izmenjavi
POZOR: ocen, pridobljenih na izmenjavi, NI MOGOČE zviševati na UL MF!
- hkrati v Mednarodno pisarno pošljite **Končno vsebinsko poročilo** o opravljeni izmenjavi (1-2 strani, napotki v Spletni učilnici!),
- **Potrdilo o točnem trajanju vaše mobilnosti**
- V Mednarodni pisarni izdamo **Potrdilo o priznavanju mobilnosti**, redne študijske obveznosti vpišemo v informacijski sistem (VIS), mobilnost bo zapisana v Prilogi k diplomi
- Potrdilo o priznavanju mobilnosti pred morebitno prijavo na določen izpit posredujete tudi tajništvu katedre, kjer opravljate izpit

Koordinator Erasmus na UL MF:

prof. dr. Tomaž Marš (Inštitut za patološko fiziologijo)

tel.: 01 543 70 57

Mednarodna pisarna UL MF

Mag. Ajda Rudel

Uradne ure: PON-PET 9.00-11.00, ob sredah še 12.00-14.00

elektronska pošta: outgoing@mf.uni-lj.si

Tel: 01 543 78 04

Splošna obvestila s strani UL:

Univerza v Ljubljani, Služba za mednarodno sodelovanje: http://www.uni-lj.si/mednarodno_sodelovanje_in_izmenjave/program_erasmus_plus/

ga. Bibi Ovaska Presetnik (UL, OfficeStudent studentof@uni-lj.si)
in ga. Erika Bolčina (Erika.Bolcina@uni-lj.si)



After being at Lund University in Sweden, for example, a young Portuguese wrote: *"When I finished my Erasmus programme I felt not only Portuguese; but a bit Swedish (after spending one of my 22 years in Sweden)... a little bit Italian as well, and Spanish, German, French and so on ..."*.

A Greek student who was in Madrid, Spain, wrote: *"ERASMUS itself made me discover myself and transformed me into a citizen of the world."*