



On the basis of the proposal of the Student Council of the UL Faculty of Medicine and the Commission for student affairs the UL Faculty of Medicine Senate has adopted on its 20th regular session on October 15th 2015 the

CODE OF RESPONSIBLE BEHAVIOUR OF MEDICAL AND DENTAL STUDENTS OF THE FACULTY OF MEDICINE OF THE UNIVERSITY OF LJUBLJANA

This Code is not a substitute for existing laws and regulations, that are already being enforced at the Faculty of Medicine, university, medical institutions and state, but acts as their amendment. It stipulates the minimal rules of conduct and behaviour of students.

As future doctors and dentists, the students of the Faculty of Medicine are fully aware that we are expected to live and work by high ethical standards. We must exhibit professional integrity and show respect for academic staff, patients and colleagues. We firmly believe that, due to the nature of our future profession, we are required to respect high ethical values throughout our studies.

This Code defines the rights, as well as the obligations of the students of the Faculty of Medicine of the University of Ljubljana.

STUDENT'S RIGHTS

Students of the Faculty of Medicine have the right to:

- a high quality study programme and fair examinations
- continuous supervision of academic staff - especially in the form of Student council reviews and student surveys
- comparability of exams and examiners
- personally inspect their written exams and file a complaint against the grading process

- actively submit suggestions to improve the study programme
- enjoy the respect of the academic staff and actively participate in the study process, without the fear of being judged, insulted or discriminated against
- study in accordance with previously published rules
- enjoy the right to free speech and expression
- fair proceedings and a representative (the Student Council), in case of violation of the Code or other regulations
- fulfill missed academic obligations at a later time, if absent for excusable reasons

STUDENT'S OBLIGATIONS

The Code defines responsible and appropriate behaviour of medical and dental students. We must always abide by these rules.

Professional conduct

We, the students, are aware of the importance of professional conduct:

1. Compliance with the rules of the Faculty and the instructions of the academic staff

During our studies, we will follow all rules of the Faculty of Medicine, this Code and other regulations, that pertain to the work of a future doctor or dentist. We will follow the advice and instructions of the academic staff.

2. Respect for patients and their relatives

We are aware that showing respect for patients and relatives we encounter during our studies, is of utmost importance.

We will protect all personal information of patients, according to professional confidentiality during and after our studies.

3. Respect for corpses

We value the sacrifice of individuals, who have donated their remains to medical science. We will treat them with caution and respect. We will not take photographs, record videos or damage them without reason.

4. Respect for the personnel of the Faculty of Medicine and the staff of medical institutions

We will respect academic staff and other people involved in the teaching process.

5. Safety

During our work, we will ensure our own safety, as well as the safety of patients, colleagues, academic staff and medical personnel.

Academic standards

1. Examinations

The main purpose of the students is to acquire relevant knowledge and skills. Any form of cheating during examinations is not in accordance with this Code and other regulations.

2. During our studies

Our behaviour will not disrupt the study process and will be in accordance with this Code.

3. Research

We will not unrightfully claim ownership of other people's achievements, ideas and research. We will always quote their work appropriately. We will also refrain from publishing the findings of research without previously receiving permission from the research's supervisor.

General rules

All people are equal - regardless of their gender, age, ethnic background, religious beliefs, sexual orientation, health or education. As students, we need to be especially aware of this. During the learning process, we will be responsible and critical, we will do our best to listen to the patients' needs and cultivate an appropriate relationship towards medicine.

1. Humility

Having recently enrolled at university, we are only at the beginning of our career. We therefore realise, that our knowledge and experience are limited. Patients and their relatives must always know, that we are students and not yet doctors. We will not offer professional advice and give instructions that surpass our knowledge.

2. Appropriate appearance and attire

With appropriate appearance, we will secure the patients' trust and will show our respect for them, our colleagues and academic staff.

3. Respect for the dignity and integrity of the individual

Any verbal, physical or sexual harassment of patients, colleagues or academic staff is not in accordance with this Code and is a serious violation.

4. Expression of beliefs that are contrary to the medical doctrine and ethics

As future medical staff, we respect established standards of the medical doctrine and ethics.

5. *Illness*

We are aware that we might fall ill during our studies, which could potentially affect the health and safety of patients and colleagues. Should this happen, we will seek appropriate professional aid.

ENFORCEMENT OF THE CODE

We, the students, have a duty to inform our Student Representative in case of any violation of this Code. All staff is also to report to the Student Representative of the violating student's class.

The Student Representative and the member of the academic staff, who witnessed the violation determine further proceedings. They can:

- give the student a verbal warning *or*
- in case of a serious violation: report to the Vice-Dean for Student Affairs. The Vice-Dean and the Student Council Representative prepare a report and forward it to the Dean. The Dean, Vice-Dean for Student Affairs and Student Council Representative decide whether or not to pass the case on to the Disciplinary Committee of the Faculty of Medicine of the University of Ljubljana.

All students and staff at the Faculty of Medicine of the University of Ljubljana must be informed about the contents of this Code. It is the responsibility of the Office for Student Affairs to do so at the enrollment of each student.

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predsednik
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Prof. dr. Dušan Šuput, dr. med.
Dekan UL MF
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DECLARATION

As a medical or dental student at the Faculty of Medicine of the University of Ljubljana, I hereby declare that I am fully informed about the stipulations of the **Code of Responsible Behaviour of Medical and Dental Students of the Faculty of Medicine of the University of Ljubljana**.

With my signature, I commit to honour and respect this Code.

Name and last name:

Date:

Signature:

Digital confirmation of the document available here: <https://forms.office.com/e/J8J0n1r1f6>
