

**Welcome package for ERASMUS+ and other EXCHANGE STUDENTS  
with essential information for the Academic Year 2026/2027  
Faculty of Medicine, University of Ljubljana**

*Dear Erasmus+ Students and other exchange students,*

*The Faculty of Medicine of the University of Ljubljana would like to express you a warm welcome. We will do our best to be a good host to all of you. To make your stay at our faculty challenging as well as enjoyable we would like to provide you with some basic, but essential information. We hope that your study in Ljubljana will be a unique experience in your academic career.*

*Prof. Dr. Tomaž Marš, Erasmus+ Departmental Coordinator for Medicine  
Prof. Dr. Maja Ovsenik, Erasmus+ Departmental Coordinator for Dental Medicine  
Asoc. Prof. Dr. Sergej Pirkmajer, Vice-dean for internationalisation*

*and*

*Jerneja Čelofiga, MSc, Head of the International Office of the Faculty of Medicine UL*

May 2026



**\* Information is provisional, and we reserve all rights for possible changes!**

**»Statement of responsible conduct and health:**

*I am aware that I must follow the measures and instructions to prevent the spread of new coronavirus infection and other infectious diseases. I promise that I will not attend study obligations if I have signs and symptoms of an infectious disease. If I have them, I will inform the International office at the Faculty.*

## BACKGROUND

The Faculty of Medicine is one of the 22 faculties and 3 art academies which belong to the University of Ljubljana, the largest and oldest higher education institution in Slovenia. The University of Ljubljana was founded in 1919; one of the founding faculties was also the Faculty of Medicine. In 2019 our faculty celebrated 100 years of existence, this seems to be a short period in comparison with other medical faculties in our neighbourhood, but it reflexes a long period of medicine development in our country. An important role in the development of medical education was played by dr. Oražen, who left his heritage to the faculty and its students in the form of two Oražen's campus buildings. Initially, the study at the Faculty of Medicine lasted only for four semesters; the fifth and the sixth semester were added in 1940. During Italian and German occupation in the Second World War the Faculty ceased to function. In 1945, the complete Faculty of Medicine was founded. It has since developed two Departments: Dept. of Medicine and Dept. of Dental Medicine. Graduate study has also developed successfully, which has become largely interdisciplinary. The Faculty of Medicine co-operates closely with the Faculty of Pharmacy and other institutions of higher education in Slovenia. Currently 1600 medical, dental medical and PhD students are enrolled. Dean of the Faculty is Prof. dr. Ksenija Geršak, Vice Dean for Medicine is Prof. dr. Jana Brguljan Hitij, Vice Dean for Dental Medicine is Prof. dr. Janja Jan, Vice Dean for Research is Prof. dr. Damjana Rozman, Vice Dean for Internationalisation is Asoc. Prof. dr. Sergej Pirkmajer and Vice Dean for professional activities Prof. dr. Miroslav Petrovec.



Photo: UL MF, Kampus Vrazov trg



Photo: UL MF, Kampus Korytkova

## FACULTY'S DEPARTMENTS AND INSTITUTES RESPONSIBLE FOR STUDY PROGRAMME

Integrated master's study programmes Medicine are taught by academic staff at the following Clinical Chairs and Institutes (Chairmen and Heads of Chairs/Institutes are listed in brackets), address information can be found on the website (<https://www.mf.uni->

[lj.si/en\\_GB/about/departments-institutes-and-centres](http://lj.si/en_GB/about/departments-institutes-and-centres)) and websites of each department and institute:

### **Chairs**

- Chair of Anaesthesiology and Reanimation (Asoc. Prof. dr. Maja Šoštarič)
- Chair of Dermatology and Veneric Diseases (Prof. dr. Mateja Dolenc Voljč)
- Chair of Family Medicine (Prof. dr. Marija Petek Šter)
- Chair of Gynaecology and Obstetrics (Prof. dr. Špela Smrkolj)
- Chair of Physical and Rehabilitation Medicine (Asist. Prof. dr. Metka Moharič)
- Chair of Public Health (Prof. dr. Lijana Zaletel Kragelj)
- Chair of Infectious Diseases and Epidemiology (Prof. dr. Janez Tomažič)
- Chair of Internal Medicine (Prof. dr. Mitja Košnik)
- Chair of Surgery (Asoc. Prof. dr. Tomaž Smrkolj)
- Chair of Maxillofacial and Oral Surgery (Prof. dr. Nataša Ihan Hren)
- Chair of Microbiology and Immunology (temporary: Asist. Prof. dr. Polona Maver Vodičar)
- Chair of Neurology (Prof. dr. Zvezdan Pirtošek)
- Chair of Ophthalmology (Prof. dr. Polona Jaki Mekjavić)
- Chair of Oncology (Asoc. prof. dr. Jasna But Hadžić)
- Chair of Orthopaedics (Prof. dr. Matej Drobnič)
- Chair of Otorhinolaryngology (Prof. dr. Saba Battelino)
- Chair of Pathology (Prof. dr. Margareta Strojjan Fležar)
- Chair of Paediatrics (Prof. dr. Tadej Battelino)
- Chair of Psychiatry (Prof. dr. Maja Drobnič Radobuljac)
- Chair of Forensic Medicine and Deontology (Asoc. Prof. dr. Tomaž Zupanc)
- Chair of Radiology (Prof. dr. Katarina Šurlan Popovič)
- Chair of Jaw and Dental Orthopaedics (Prof. dr. Maja Ovsenik)
- Chair of Preventative and Child Dentistry (Prof. dr. Alenka Pavlič)
- Chair of Dental Prosthetics (Prof. dr. Ksenija Rener Sitar)
- Chair of Mouth Diseases and Parodontology (Asoc. Prof. dr. Boris Gašpirc)
- Chair of Dental Diseases and Normal Dental Morphology (Prof. dr. Janja Jan)

### **Institutes**

- Institute of Anatomy (Prof. dr. Erika Cvetko)
- Institute of Biophysics (Asoc. Prof. dr. Jure Derganc)
- Institute of Biochemistry and molecular genetics (Prof. dr. Vita Dolžan)
- Institute of Cell Biology (Prof. dr. Peter Veranič)
- Institute of Biomedical Informatics (Prof. dr. Maja Pohar Perme)
- Institute of Pharmacology and Experimental Toxicology (Prof. dr. Metoda Lipnik Štangelj)
- Institute of Physiology (Prof. dr. Žarko Finderle)
- Institute of Histology and Embriology (Prof. dr. Danijel Petrovič)
- Institute of Microbiology and Immunology (Prof. dr. Miroslav Petrovec)
- Institute of Pathology (Prof. dr. Jože Pižem)
- Institute of Pathophysiology (Prof. dr. Samo Ribarič)
- Institute of Forensic Medicine (Asoc. Prof. dr. Tomaž Zupanc)
- Institute of History of Medicine (Prof. dr. Zvonka Zupanič Slavec)

The majority of clinical chairs and institutes are in close proximity of the Deanery and University Clinical Centre, a teaching hospital of the Faculty.

## **ACADEMIC YEAR**

The integrated master's study programmes Medicine and Dental Medicine are organised in accordance with the National Higher Education Programme and last for 6 years (12 semesters). Current curriculum and a brief description of subject's content is available on the website: [Medicine](#) and [Dental medicine](#) It is divided in preclinical (first 5 semesters) and clinical courses (last 7 semesters).

**Academic year 2026/2027** is officially divided into a winter (fall) and summer (spring) semester, but due to the organisation of the courses and examination periods there are no holidays/semester breaks between semesters from the 4<sup>th</sup> until including 6<sup>th</sup> year. Officially, the winter semester starts on **October 1<sup>st</sup> 2026** and ends on **January 29<sup>th</sup> 2027**. The examination periods are set at the end of every course. Officially the spring semester starts on **February 15<sup>th</sup> 2027** and ends on **June 14<sup>th</sup> 2027**. The spring examination period follows at the end of the spring semester. There are planned holidays during the Christmas & New Year's and later during 1<sup>st</sup> May holidays.

When taking into consideration your individual study obligations your individual schedule (will be sent to you prior to your arrival by e-mail) is the most important document and the only relevant document in your case! **You have to be present in Ljubljana on all the dates when you have scheduled obligations!**

## **!Application procedure for exchange students!**

1. **ERASMUS+**: Your home university should first nominate you to the Office of International Relations of the University of Ljubljana. The nominations should be sent primarily to the Central International office of University of Ljubljana (UL): [intern.office@uni-lj.si](mailto:intern.office@uni-lj.si) and to the International office of the Faculty of Medicine UL: [international.erasmus@mf.uni-lj.si](mailto:international.erasmus@mf.uni-lj.si)

**OTHER STUDENTS**: Your home university should nominate you to the International office of the Faculty of Medicine of the University of Ljubljana. The nominations should be sent to [international.erasmus@mf.uni-lj.si](mailto:international.erasmus@mf.uni-lj.si) Only a limited number of applications from non Erasmus students can be processed and confirmed during the academic year.

2. After your home university has nominated you to study at the University of Ljubljana as an exchange student, you should fill our online application available at: [https://studij.uni-lj.si/studexchange/tujci\\_prva.asp](https://studij.uni-lj.si/studexchange/tujci_prva.asp) There is no need to send a paper copy of the application. The host faculty in our case is the Faculty of Medicine.

3. At the end of the online application you will find the necessary documents to upload to your application: Transcript of Records (of your home university), Learning Agreement, Language Certificate and a copy of your personal ID/passport. Your application is complete and will be processed only after you have completed all the steps of the application system and entered all the required information and documents.

4. After we have received your application and your host department (Faculty of Medicine, University of Ljubljana) has approved your application and acceptance, the University of Ljubljana will send you the general information on living and studying in Ljubljana (for the first semester and whole exchange in June 2026 and for the second semester in December 2026). You can download or print the official Acceptance letter from the application page once your application will be processed and confirmed.

## Application deadlines

- **15 May 2026** for the winter semester/full academic year
- **15 November 2026** for the summer semester

## LOCATION AND GENERAL INFORMATION

The Faculty of Medicine and the University Clinical Centre are located east of the city centre (approx. 10 min walking from city's main Prešeren's square - follow the Trubarjeva street).

**International Office**, Vrazov trg 2 (A on map): Student Office, International office (1<sup>st</sup> floor left).

**Faculty of Medicine, Kampus Korytkova**, Korytkova 2 (B on map): preclinical departments, lecture halls, institutes;

**Faculty of Medicine, Kampus Vrazov trg**, Vrazov trg 2 (A on map): preclinical departments, lecture halls, institutes;

**Erasmus+ Departmental Coordinator for Medicine (Prof. dr. Tomaž Marš)** located at the **Institute of Pathophysiology**, Vrazov trg 2 (A on map);

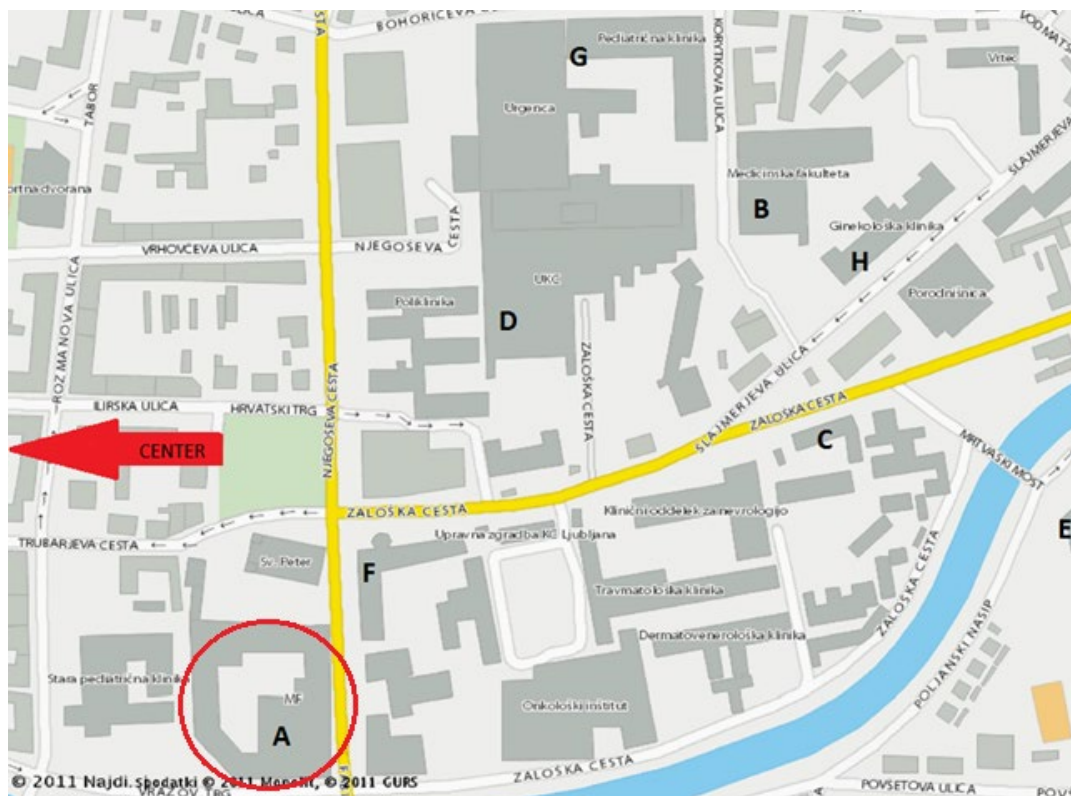
**Erasmus+ Departmental Coordinator for Dental Medicine** (prof. dr. Maja Ovsenik) located at the **Stomatology Clinic** (F on map)

**University Medical Centre/Univerzitetni klinični center Ljubljana (UMC/UKC)**, Zaloška cesta 7 (D on map): clinical departments (Chair of Surgery and Internal Medicine);

**Chair of Family Medicine**, Poljanski nasip 58, (E on map)

**UKC Stomatology Clinic**, Zaloška cesta 2 (F on map): dental medicine departments and chairs;

**Children`s Hospital**, Bohoričeva ulica 20 (G on map): department of paediatrics  
Clinical chairs are in Clinical Departments of UCC in proximity of main hospital building.



## STUDENT SUPPORT, CONTACT INFORMATION AND SPECIFIC REQUIREMENTS

Incoming Erasmus students will be supported by:

### Head of the International Relations Office:

**Ms. Jerneja Čelofiga, MSc; International Office**, support for all incoming students Phone : +386 (0)1 543 78 01, Email: [international.erasmus@mf.uni-lj.si](mailto:international.erasmus@mf.uni-lj.si), office hours: upon agreement

### Erasmus+ Departmental Coordinators:

**Medicine - Prof. dr. Tomaž Marš** (Address: Institute of Pathophysiology; Contact information: Phone : +386 (0)1 5437057, Email: [tomaz.mars@mf.uni-lj.si](mailto:tomaz.mars@mf.uni-lj.si), office hours: Mondays 11.00-13.00)

**Dental Medicine - Prof. dr. Maja Ovsenik** (Address: Department of Dental Orthopaedics; Contact information: Phone: 01 522 43 74, Email: [maja.ovsenik@dom.si](mailto:maja.ovsenik@dom.si))

### Student Tutors and Subjects/Courses Nominated professors:

During Introduction/Welcome week meetings and workshops with Student tutors will be organised, meetings with Subjects/Courses Nominated professors will be organised prior to the start of the course and at scheduled Introduction lectures.

## ACCEPTANCE PROCEDURE AND IMPORTANT DATES

1.

Incoming students will be contacted in June/July (December for the second semester) by the **International Relations Office**. We will organise for you the **student tutorial programme**.

Your student tutors will be happy to provide you the practical information. For this purpose, we will activate a WhatsApp group which you can join. We will provide you with the access on time. You are strongly encouraged to contact the tutors group for all practical information regarding your arrival in Ljubljana, living in Ljubljana (transport, etc), studying, locations of offices, clinical departments etc. During the Welcome week meetings and workshops with Student tutors will be organised.

2)

Information about housing, student accommodation, immigration, health insurance, university student organisation, should be addressed to the **International Office at the University of Ljubljana** [intern.office@uni-lj.si](mailto:intern.office@uni-lj.si) (Responsible for Incoming students Ms. Helena Deršek Štuhec: <https://www.uni-lj.si/en/study/international-students/accommodation-transport-and-cost-of-living>) and to **Student organisation at the University of Ljubljana SOU**: <http://www.sou-lj.si/novo/>

**3) Welcome week**

**Obligatory welcome reception** for all incoming students starting their exchange in the first semester will be held in the last days of September, with several activities organised, the official welcome day will be held on **29<sup>th</sup> September 2026 (10:00, Faculty of Medicine)**. **The details of the orientation day will be given afterwards.**

**Students starting with their programme already in the summer (starting gynaecology or paediatrics) must report to the International Relations Office a few days before the start of the exchange.**

Students, coming to Ljubljana in the second semester will get the information about the welcome days later. We will organise welcome days at the end of January/early February and late February 2027.

**Your attendance at the Welcome days/Introduction workshops in September 2026 is MANDATORY! Please arrange your arrival in Ljubljana well in advance.**

**4)**

Each incoming student must bring their own: **white coat and white T-shirt/trousers appropriate for clinical work** (shirt, skirt, trousers, and appropriate if possible white coloured light shoes), **basic equipment for clinical examination** (stethoscope, hand bin-light, neurological hammer, a meter for measurement). There is no chance of borrowing the uniform at the hospital, there is only the chance of buying them at the Faculty of Medicine.

## **ESSENTIAL INFO ABOUT STUDY RULES & REGULATIONS for 2026/2027**

**1)**

### **Language requirements and provisional schedule 2026/2027**

The programme in Medicine and Dental medicine **is in general taught in Slovenian language**, but Erasmus+ students are enrolled in rotation groups with the local students called **“International group”**, in which exchange students participate together with our students. Subjects/courses for the “International group” are held partly or completely (varies for individual subject/course) in English. **Fluent knowledge of English is OBLIGATORY (proof of B2 Level language knowledge is required).** **Students who will not be able to communicate in English will be rejected.**

For all obligatory study forms (practical/laboratory work, clinical rotations, seminars and electives) nominated academic tutors will conduct and give support to Erasmus+ exchange students in English, if possible.

Each subject is for the exchange students (“International group”) organised in English only once during the academic year, only and exclusively in the periods, stated in the schedule 2026/2027 and available to Erasmus+ incoming students: [https://www.mf.uni-lj.si/download\\_file/view/22472/15066](https://www.mf.uni-lj.si/download_file/view/22472/15066) **It is not possible to combine/attend subjects from 3<sup>rd</sup> year with the subjects from 4<sup>th</sup> and 5<sup>th</sup> year, if they are organised in the same period of time, even if the collision is only in one week!** Some subjects of the 3rd year (Clinical Microbiology, Pathology, Pathophysiology, and Pharmacology) do not have a specific scheduled period and will be held through the academic year.

2nd year courses								
Subject code	Subject	Nominated Professor	Number of clinical practical hours included in the course	ECTS	Semester			Examination
					Autumn	Spring	Whole Year	
0640265	PUBLIC HEALTH	Zaletel Kragelj	0	4		x		obligatory
3rd year courses								
Subject code	Subject	Nominated Professor	Number of clinical practical hours included in the course	ECTS	Semester			Examination
					Autumn	Spring	Whole Year	
0025117	CLINICAL MICROBIOLOGY	Maver Vodičar, Šterbenc Železnik, Ružič-Sabljič, Seme, Pirš, Petrovec, Matos	0	6	x			obligatory
0642558	RADIOLOGY AND DIAGNOSTIC IMAGING	Šurlan Popović, Salapura, Popović	10	3	x			obligatory
0025114	PHARMACOLOGY	Černe, Kržan, Lipnik Štangelj	0	8			x	obligatory
0025118	PATHOLOGY	Štrojan Fležar	0	9			x	obligatory
0025119	PATHOPHYSIOLOGY	Šuput, Bajrovič, Chowdhury, Bresjanac, Živin, Vardjan, Zorec, Ribarič, Pirkmajer, Marš, Kovačič	0	10			x	obligatory

4th year courses							
Subject code	Subject	Nominated Professor	Number of clinical practical hours included in the course	ECTS	Semester		Examination
					Autumn	Spring	
0025129	INFECTIOUS DISEASES AND EPIDEMIOLOGY	Tomažič	100	12	x		obligatory
0025123	NERVOUS SYSTEM	Pirtošek, Prestor	75	9	x		obligatory
0025127	SKIN AND VENEREAL DISEASES	Dolenc-Voljč, Lunder	40	6	x		obligatory
0076166	MENTAL DISEASE	Tavčar	60	7		x	obligatory
0024298	RESPIRATORY DISEASES	Harlander, Štupnik	16	4		x	obligatory
0025138	URINARY TRACT DISEASES	Marn Pernat, Smrkolj	13	3		x	obligatory
0025126	DIGESTIVE ORGANS	Tomažič, Šmid	35	5		x	obligatory
0166642	CIRCULATORY SYSTEM	Štajer, Prokšelj, Trunk	25	8		x	obligatory

5th year courses							
Subject code	Subject	Nominated Professor	Number of clinical practical hours included in the course	ECTS	Semester		Examination
					Autumn	Spring	
0076610	ENDOCRINOLOGY	Kocjan, Urbančič Rovan	18	4	x		obligatory
0644038	IMMUNE AND RHEUMATIC DISEASES	Ihan, Perdan Pirkmajer, Zidar	7	3	x		obligatory
0025135	GYNAECOLOGY AND OBSTETRICS	Smrkolj	60	9	x		obligatory
0644031	ORTHOPAEDICS AND TRAUMATOLOGY	Mavčič, Cimerman	30	5	x		obligatory
0644037	PHYSICAL AND REHABILITATION MEDICINE	Franko, Moharič	15	3	x		obligatory
0167012	BLOOD	Škerget	15	3	x		obligatory
0025133	OTORHYNOLARYNGOLOGY	Battelino	30	5		x	obligatory
0025132	MAXILOFACIAL SURGERY WITH FUNDAMENTAL OF DENTAL MEDICINE	Ihan Hren	14	3		x	obligatory
0076595	OPHTHALMOLOGY	Jaki Mekjavič	30	5		x	obligatory
0644036	GERIATRICS, CLINICAL NUTRITION AND PALLIATIVE MEDICINE	Rotar Pavlič, But Hadžić, Šabovič, Rotovnik Kozjek	39	5		x	obligatory
0167011	ONCOLOGY	But Hadžić, Strojjan	29	4		x	obligatory
0025131	FORENSIC MEDICINE	Zupanc	40	4		x	obligatory

6th year courses							
Subject code	Subject	Nominated Professor	Number of practical clinical hours included in the course	ECTS	Semester		Examination
					Autumn	Spring	
0025141	INTERNAL MEDICINE **	Blinč, Poglajen, Košnik	30 hours/week	2 / week	x	x	no examination available
0025143	SURGERY ***	Geršak	30 hours/week	2 / week	x	x	no examination available
2019g	GYNAECOLOGY AND OBSTETRICS (3 weeks)	Smrkolj	120	6	x		no examination available
0025144	FAMILY MEDICINE	Cedilnik Gorup, Homar	36	12		x	obligatory
0076621	PAEDIATRICS	Jazbec, Orel, Avčin, Battelino	135	12		x	obligatory
0644325	ANAESTHESIOLOGY AND INTENSIVE MEDICINE	Šoštarčič	25	3		x	obligatory
* Subject available only to Erasmus students							
** INTERNAL MEDICINE: Cardiology, Heamatology, Gastroenterology, Endocrinology, Nephrology, Pulmology, Rheumatology; student can choose max. three departments (min. 2 weeks/department)							
*** SURGERY: Traumatology, General surg., Urology, Neurosurgery, Abdominal, Thorasic, Cardiovascular, Plastic Surgery, Oncologic Surg.; clinical rotation can be divided between three departmens (min. 3 weeks/department; max. 3 departments)							

Provisional schedule for 2026/2027

**This is a provisional schedule, it is still not confirmed and several changes might still happen.**

WEEK	DATES	HOLIDAYS	3RD YEAR	4TH YEAR- BLOCK III - INTERNATIONAL	5TH YEAR- BLOCK I - INTERNATIONAL	6TH YEAR- BLOCK I - INTERNATIONAL
Acad. Year 2025/2026				M4 - 11, 12, 13, 14, 15	M5 - 1, 2, 3, 4, 5	M6 - 1, 2, 3, 4, 5
				MON TUE WED THU FRI	MON TUE WED THU FRI	MON TUE WED THU FRI
	17.08.2026					
	24.08.2026					CLINICAL PAEDIATRICS (clinical practice)
	31.08.2026					
	07.09.2026					
	14.09.2026					Gynaecology and Obstetrics (clinical practice)
0	21.09.2026		Radiology and Diagnostic Imaging			
1	28.09.2026				CLINIC V - ENDOCRIN	PAEDIATRICS
2	05.10.2026			CLINIC IV (Nervous System)	CLINIC V - ENDOCRINOLOGY	PAEDIATRICS
3	12.10.2026			CLINIC IV (Nervous System)	CLINIC V - ENDOCRINOLOGY   CLINIC V - IMMUNE	PAEDIATRICS
4	19.10.2026			CLINIC IV (Nervous System)	CLINIC V - IMMUNE AND RHEUMATIC DIS.	PAEDIATRICS
5	26.10.2026	31.10. in 1.1.	Clinical Microbiology, Pathology, Pharmacology, Pathophysiology	CLINIC IV (Nervous System)	CLINIC V - IMMUNE BLOOD	PAEDIATRICS
6	02.11.2026			CLINIC IV (Nervous System)	CLINIC V - BLOOD	ELECTIVE COURSES week
7	09.11.2026			CLINIC IV (Nervous System) - exam	BLOOD - Gynaecology and Obstetrics	PAEDIATRICS
8	16.11.2026			CLINIC III (Skin and Venereal Diseases)	Gynaecology and Obstetrics	EXAM
9	23.11.2026			CLINIC III (Skin and Venereal Diseases)	Gynaecology and Obstetrics	EXAM
10	30.11.2026			CLINIC III (Skin and Venereal Diseases)	Gynaecology and Obstetrics	
11	07.12.2026		Anaesthesiology	CLINIC III (Skin and Venereal Diseases) - exam	Gynaecology and Obstetrics - exams	
12	14.12.2026			CLINIC III (Infectious diseases and Epidemiology)	ORTHOPAEDICS AND TRAUMATOLOGY	
13	21.12.2026	25.12. in 26.1		C III (Infectious diseases and Epidem	ORTHOPAEDICS AND TRAUMATOLOGY	HOLIDAY
14	28.12.2026	1.1. in 2.1.				HOLIDAY
15	04.01.2027			CLINIC III (Infectious diseases and Epidemiology)	ORTHOPAEDICS AND TRAUMATOLOGY	
16	11.01.2027		Clinical Microbiology, Pathology, Pharmacology, Pathophysiology	CLINIC III (Infectious diseases and Epidemiology)	PHYSICAL AND REHABILITATION MED. AND OCCUPATIONAL MEDICINE	
17	18.01.2027			CLINIC III (Infectious diseases and Epidemiology)		
18	25.01.2027			CLINIC III (Infectious diseases and Epidemiology)		
19	01.02.2027			C III (Infectious diseases and Epidemiology) - E	exams exams	
20	08.02.2027	08.02.2027		HOLIDAY	ELECTIVE COURSES week	HOLIDAY
21	15.02.2027			CLINIC I (Circulatory System)	MAXILLOFACIAL SURGERY WITH FUNDAMENTALS OF	
22	22.02.2027			CLINIC I (Circulatory System)	ORL	
23	01.03.2027			CLINIC I (Circulatory System)	ORL	
24	08.03.2027			CLINIC I (Circulatory System)	ORL	
25	15.03.2027			CLINIC I (Circulatory System) - exam	ORL   ORL - exam   OPHTHALMOLOGY	
26	22.03.2027			CLINIC I (Digestive Organs)	OPHTHALMOLOGY	
27	29.03.2027	29.3.		HOLIDAY	CLINIC I (Digestive Organs)	HOLIDAY
28	05.04.2026			CLINIC I (Digestive Organs) - exam	OPHTHALMOLOGY - exam	
29	12.04.2027		Pathology, Pharmacology, Pathophysiology, Public Health	CLINIC II (Mental Diseases)	ONCOLOGY	
30	19.04.2027			CLINIC II (Mental Diseases)	ONCOLOGY	FAMILY MEDICINE
31	26.04.2027	27.4. in 1.5.			HOLIDAY	
32	03.05.2027			CLINIC II (Mental Diseases)	ONCOLOGY - exams	ELECTIVE COURSES
33	10.05.2027			CLINIC II (Mental Diseases) - exam	FORENSIC MEDICINE	FAMILY MEDICINE
34	17.05.2027			CLINIC I (Respiratory Diseases)	FORENSIC MEDICINE	FAMILY MEDICINE
35	24.05.2027			CLINIC I (Respiratory Diseases)	FORENSIC MEDICINE - exam	FAMILY MEDICINE
36	31.05.2027			CLINIC I (Respiratory Diseases) - exam	GERIATRICS, CLINICAL NUTRITION AND PALLIATIVE MED.	FAMILY MEDICINE
37	07.06.2027			CLINIC I (Urinary Tract Diseases)	GERIATRICS, CLINICAL NUTRITION AND PALLIATIVE MED.	FAMILY MEDICINE
38	14.06.2027			CLINIC I (Urinary Tract Diseases) - exam	GERIATRICS, CLINICAL NUTRITION AND PALLIATIVE MED. - ex	FAMILY MEDICINE (Doctor in the working environment)
39	21.06.2027	25.6.		ELECTIVE COURSES week	HOLIDAY	exam
40	28.06.2027			Exams - 2nd examination period		exam
41	05.07.2027			Exams - 2nd examination period		

Please note that students can select courses from different study years but only in case there is no time collision. \*If the student for example decides to take subject Infectious diseases, then the subjects orthopaedics and Traumatology as well as Physical and rehabilitation Medicine and Occupational Medicine can not be taken. **Please consider this schedule as a provisional one and we reserve all rights to eventual changes!**

## DENTAL MEDICINE CURRICULUM 2026/2027

The exchange in dental medicine is only possible in the winter semester.

### 4th year, SPRING SEMESTER

Code	Name	Nominated professor	Contact hours					Ind. work	TOTAL hours	ECTS
			Lecture	Seminar	Practice	Clinical Practice	Other			
0024764 328	Periodontology 1	<ul style="list-style-type: none"> <li>Boris Gašpirc</li> </ul>	15	0		30	0	45	90	3
0024765 330	Maxillofacial and Oral Surgery 1	<ul style="list-style-type: none"> <li>Andrej Kansky</li> <li>Nataša Ihan Hren</li> </ul>	15	0		30	0	45	90	3
0024768 380	Paediatric and Preventive Dentistry 1	<ul style="list-style-type: none"> <li>Alenka Pavlič</li> </ul>	15	0		30		45	90	3
0024769 381	Removable Prosthodontics 1	<ul style="list-style-type: none"> <li>Milan Kuhar</li> <li>Peter Jevnikar</li> </ul>	15	7	0	30	8	60	120	4
0024770 382	Orthodontics and Dentofacial Orthopedics 1	<ul style="list-style-type: none"> <li>Jasmina Primožič</li> <li>Maja Ovsenik</li> <li>Martina</li> </ul>	2	13		30	0	45	90	3

Code	Name	Nominated professor	Contact hours					Ind. work	TOTAL hours	ECTS
			Lecture	Seminar	Practice	Clinical Practice	Other			
		Drevenšek								
0024771 498	Clinical Physiology of Stomatognathic System	<ul style="list-style-type: none"> <li>Ksenija Rener Sitar</li> </ul>	30	0	0	15	0	45	90	3

The list of additional elective courses will be available in June 2025.

## 2.)

Incoming students will be allowed **to take exams only if they complete the whole programme and all the requirements set for specific subject**. Exam can be provided only if the student applies for it in the Faculty of Medicine UL student online application system ("VIS"). Exams will be provided only on specific examinations dates, settled by the departments. Instructions will be given at the Welcome reception. Exams are normally organised after the course finishes that means that the students can do most of the exams already during the academic year and not only during the examination period. Please see the schedule of courses.

**IMPORTANT INFORMATION:** We do not offer to the students the possibility to obtain the grades for their clinical rotations. Therefore, we are already now informing you that **in case you will need to obtain the grades/assessment of your clinical practice you have to submit to your mentor and International Office prior to the beginning of the Clinical rotations an Official document from your home university where it is clearly stated which skills and knowledge should be assessed by your mentor**. If you don't have the assessment form from your home university you can use the one from our faculty: [https://www.mf.uni-lj.si/download\\_file/view/9579/15066](https://www.mf.uni-lj.si/download_file/view/9579/15066) The grade will be included in the final Transcript of Records (as annex) with the information that you **have been assessed** but not examined according to the assessment document as provided by your home university.

## 3.)

### **GENERAL REGULATIONS AND ORGANISATION OF CLINICAL ROTATIONS for Internal Medicine, Surgery, Gynaecology/Obstetrics and Paediatrics**

Clinical rotations (CRs) are available for:

1. Students, registered in the 6<sup>th</sup> or final year of their study while on exchange (internal medicine and surgery) \*
2. Students, registered in the 4<sup>th</sup> or 5<sup>th</sup> year of their study while being on exchange, if the following conditions are fulfilled:
  - In chosen fields/clinical dept's, if they submit undoubted proof (Transcript of Records), where there is clear that they completed and have been assessed/examined in subject applicable
  - If they complete and pass assessment/examination of a modul/subject (for example Respiratory system for CR in Thoracic surgery or Pulmonology-Internal Medicine) while on exchange in Ljubljana
  - CR can be provided only and exclusively in the periods, which do not collide with on-going and pre-scheduled subjects and can be arranged exclusively through the International Office, in all cases CRs must be included in the Learning Agreement, signed by all three sides (student, receiving and sending institution coordinator!)

\*CR can be done in max. two fields/dept's for Surgery in min. duration of three (3) weeks per field/dept's or in max. three fields valid for Internal Medicine in min. duration of two (2) weeks per field/dept's, each week (5 days, min. 6 hours/day of practice) of CR completed will be credited with 2 ECTS.

Surgery CR: the students, who will attend the clinical rotations in Surgery must prepare and present during the rotations one seminar paper and present it to his mentor. Please discuss the topic of the seminar paper with your clinical mentor.

**IMPORTANT!!!** Students who won't obey these regulations and will arrange their CR on their own bypassing the International Office and Dept's Offices or will do CR without being pre-arranged in Learning Agreements, will not have the activity recognised in the final documents.

**4)**

**!!! CLINICAL ROTATIONS IN SURGERY!!!**

Students who will attend the clinical rotations in Surgery must **before finishing the CR, present and submit a seminar paper on a certain surgical topic which they arrange with the mentors.**

Students always start their clinical rotations in surgery on Mondays at 7 o'clock so you must make sure that you arrive to Ljubljana a couple of days earlier to arrange all the details on time. At the first day at 7 o'clock you must present yourself at the clinical department already in the uniform and with the access to the wardrobe lockers where you can leave your personal things (please see number 13 of the welcome guide).

**5)**

**!!!CLINICAL ROTATIONS IN INTERNAL MEDICINE!!!**

All clinical rotations in Internal Medicine are organised at the University Clinical Centre and at the Hospital of dr. Peter Držaj in Ljubljana. In case of Pulmonology only 3 students per semester get the chance to be placed in Ljubljana, all other candidates will do the practice at the Clinic in Golnik.

Students always start their clinical rotations in internal medicine on Mondays so you must make sure that you arrive to Ljubljana a couple of days earlier so that you can arrange all the details on time. Normally the first day starts at 8:30.

**6)**

**FAMILY MEDICINE Subject and Clinical rotation**

In the academic year 2026/2027 we will only be able to offer the students the whole subject Family Medicine (lectures, seminars, clinical practice) exclusively in the period stated in the schedule for 2026/2027. Should students have any additional requirements, this needs to be coordinated with the department and IRO.

**Clinical practice in Family Medicine can be only provided on a special request and confirmation from the department if there are mentors available. Clinical practice in family medicine can only be placed outside the city of Ljubljana and in some places throughout the country.** Subsidised prices of the monthly transport tickets will be available.

Students always start their clinical rotations in family Medicine on Mondays so you must make sure that you arrive to Ljubljana a couple of days earlier so that you can arrange all the details on time.

**7)**

**ACCIDENT INSURANCE, LIABILITY INSURANCE AND HEALTH INSURANCE**

Incoming Erasmus+ students must arrange their own health and accident insurance valid as well in the time of their exchange in Ljubljana. Additionally, students who will do the CR in Surgery and Internal Medicine must arrange the liability insurance which is either covered from their home university or done on an individual basis by the student. The Faculty of Medicine of the

University of Ljubljana cannot cover the costs of accidents in the time of CR of the incoming students. If such insurance is not arranged by the student, the student will have to cover the costs of possible medical treatment (in case of accidents during the CR) or other costs which emerged during his CR on his own.

## **8) SLOVENIAN LANGUAGE COURSES**

**Basic knowledge of Slovenian is highly recommended for exchange students applying for the clinical rotations and electives. We strongly advise you if not request from all incoming Erasmus+ students** without basic knowledge of Slovenian to enrol themselves into intensive Slovene language course for Erasmus+, organised by the Center for Slovene, Faculty of Arts (60 hours, 3 ECTS). More information: <https://centerslo.si/en/courses-for-adults/courses/erasmus/>

An online course has been created. You can find more information here: [www.uni-lj.si/study/news/slo-online](http://www.uni-lj.si/study/news/slo-online)

Additional Slovene courses are organised in many centres, also in a student language centre ŠOLT website with contact information:

<http://www.zavod-solt.si/?mod=catalog&action=productDetails&ID=32>

## **9) REGISTRATION**

Each incoming student will be registered as the exchange student at the Faculty of Medicine. Upon successful registration Student ID card, Erasmus+ Student Certificate will be provided to each officially registered student.

## **10) CENTRAL MEDICAL LIBRARY**

If you wish you can register to the Central Medical Library by yourself. All registered Erasmus+ students have the access to all resources (journals, text books, electronic resources, etc.) of the Central Medical Library (CMK) (contact info: opening hours: 8.00-18.00 Mon-Fri, responsible officer: **Mrs. Nana Turk**, <http://www.mf.uni-lj.si/en/cmkk/central-medical-library>; email: [nana.turk@mf.uni-lj.si](mailto:nana.turk@mf.uni-lj.si)). Upon completion of your study at the Faculty of Medicine UL all materials have to be returned to CMK.

## **11) DEPARTURE**

Before departure all Erasmus+ students must report to the International Office of the Faculty of Medicine, they have to present their final evaluation from the Department of Internal Medicine, Department of Surgery and Department of Family Medicine.

## **12) GRADES AND FINAL DOCUMENTS**

The Faculty of Medicine will at the end of your exchange in Ljubljana prepare a Transcript of Records. In this document we will include all the passed study obligations with the appropriate ECTS credits as given in Ljubljana. We will as well add the grades of the exams you will do during your exchange in Ljubljana. According to the assessment forms from your home universities we will include the assessment grades of your CR in your final Transcript of records. Therefore, we are already now informing you that in case you will need the grades for the clinical rotations you will have to submit us prior to the beginning of your Clinical rotations a correspondent document from your home university from which it will be clear which skills and what knowledge should be assessed by your mentor.

### **13) WARDROBE**

In order to get access to the wardrobe lockers at the Faculty of Medicine (Korytkova street 2, 2<sup>nd</sup> basement; if you take the elevator to 2<sup>nd</sup> basement, then turn left, the first door on your left) the students will have to arrange access on the basis of a Student ID card or URBANA card URBANA card, which is as well used for the public transport. For more information on how to get one please read the information about public transport written below.

You activate the wardrobe lockers at the Student office (Vrazov trg 2, first floor, "Referat za dodiplomski študij", office number 1).

## **IMPORTANT DATES**

### **FIRST SEMESTER**

#### **Welcome week activities**

#### **From September 29th until September 30<sup>th</sup> 2026**

Detailed programme will be available later.

#### **29<sup>th</sup> September 2026; 10:00**

Welcome reception for all incoming Erasmus students (full year and winter semester) with the Vice Dean for Internationalisation, Erasmus+ coordinator, Head of the IRO, Academic Mentors and representatives of Student organisations and Student tutors (Location: Faculty of Medicine).

#### **30<sup>th</sup> September 2026**

Personal meetings with the international office (if needed)

### **SECOND SEMESTER**

#### **Not set yet**

Welcome reception for all incoming Erasmus students (students starting with the exchange in the first week of January) with the Vice Dean for Internationalisation, Erasmus+ coordinator, Head of the IRO, Academic Mentors and representatives of Student organisations and Student tutors (Location: will be set later).

#### **Not set yet**

Welcome reception for all incoming Erasmus starting with their exchange in the first week of February 2027 (Location: will be set later).

## LOCATION MAP AND LEGEND

International Office, A

Faculty of Medicine, Kampus Korytkova, B

Faculty of Medicine, Kampus Vrazov trg, A

Erasmus coordinator for Medicine (Prof. Tomaž Marš), A

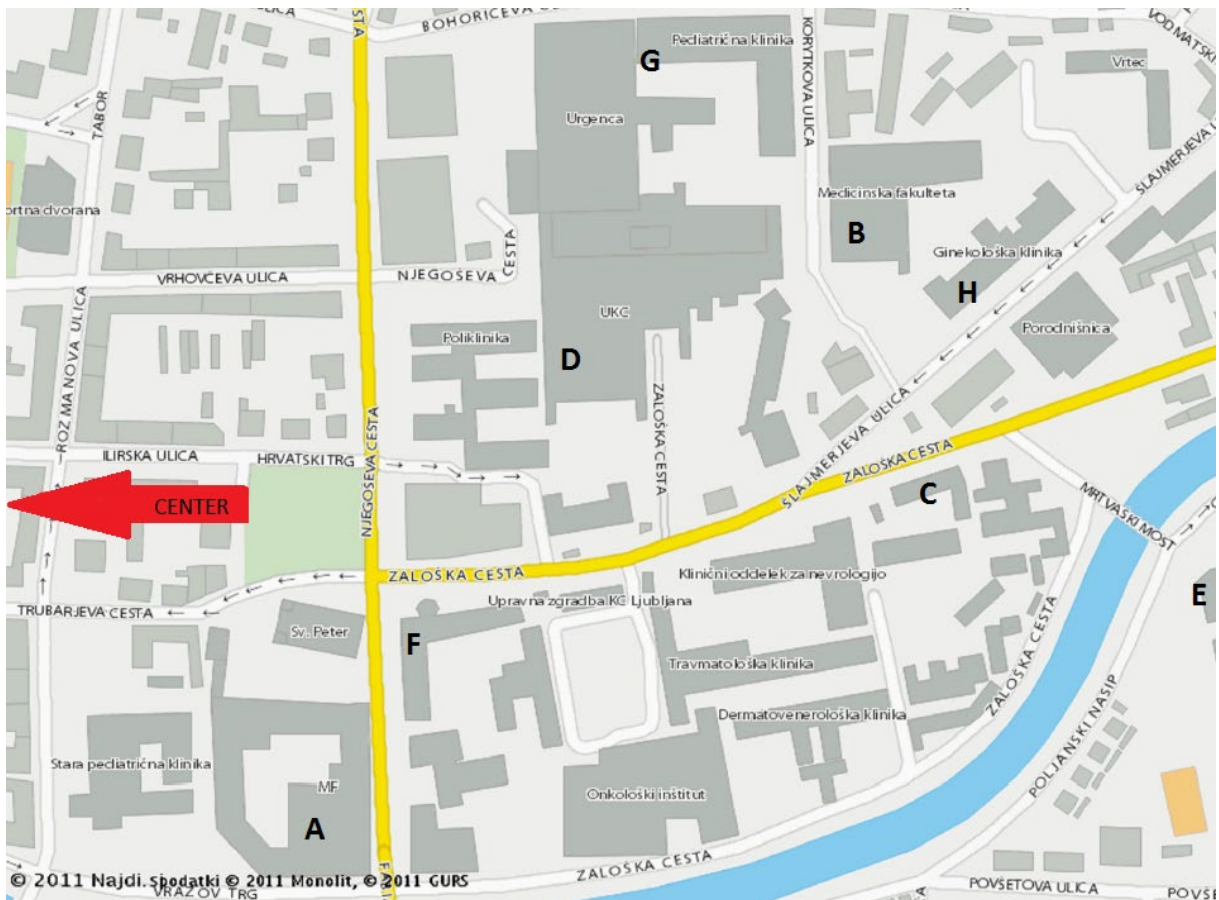
Erasmus coordinator for Dental Medicine (Prof. Maja Ovsenik), F

University Medical Centre - UMC (Univerzitetni klinični center UKC), D

Chair of Family Medicine, E

Stomatology Clinic, F

Children`s Hospital, G



## PRACTICAL INFORMATION

### HOW TO GET THERE?

BY AIR: Ljubljana Jože Pučnik Airport is the main airport of the country. It is located 30 km from the centre of Ljubljana and has good connections with other European cities. Different options of public transport take you from the airport to Ljubljana in around half an hour: <https://www.lju-airport.si/sl/prevoz/avtobus/>

Other transport option from the airport are available here: <https://www.lju-airport.si/sl/prevoz/shuttle-prevozi/>

Because of the proximity of some Airports to Slovenia (Venice, Trieste – Italy, Zagreb – Croatia, Graz and Klagenfurt – Austria) students arrive also by low cost airlines, flying to these airports. You can check for transportation possibilities to Ljubljana by using the shuttle service. For more information please check: [GoOpti](#), [Nomago shuttle service](#), [TripstAir](#),...

BY TRAIN: Ljubljana has good railway connections with all large European cities. The railway station is in the centre of Ljubljana. Organisations in your own country may offer discounts to students and other under age 26. Train travel within Slovenia is convenient and inexpensive. For more information please see: <http://www.slo-zeleznice.si/en/passengers/slovenia>

BY BUS: The bus is one possible means of reaching Ljubljana. Organisations in your own country may offer discounts to students and other under age 26. For more information see: <http://www.ap-ljubljana.si/eng/>

### HOW TO GET AROUND?

#### BUS – CITY PUBLIC TRANSPORT



City buses have electronic payment system based on no-contact smart card called Urbana. Urbana cards are electronic ticket carriers. **URBANA value card (yellow)** is without a name of the holder and is transferable. You can buy and top it up with credit up to 50 € (at Urbanomat top-up stations; the lowest amount of credit is 1,50 €) or with transferable monthly and yearly tickets.

**URBANA time card (green)** is issued with the name of the holder and it is not transferable. You can top it up with a selected monthly ticket and/or

with credit up to 50€.

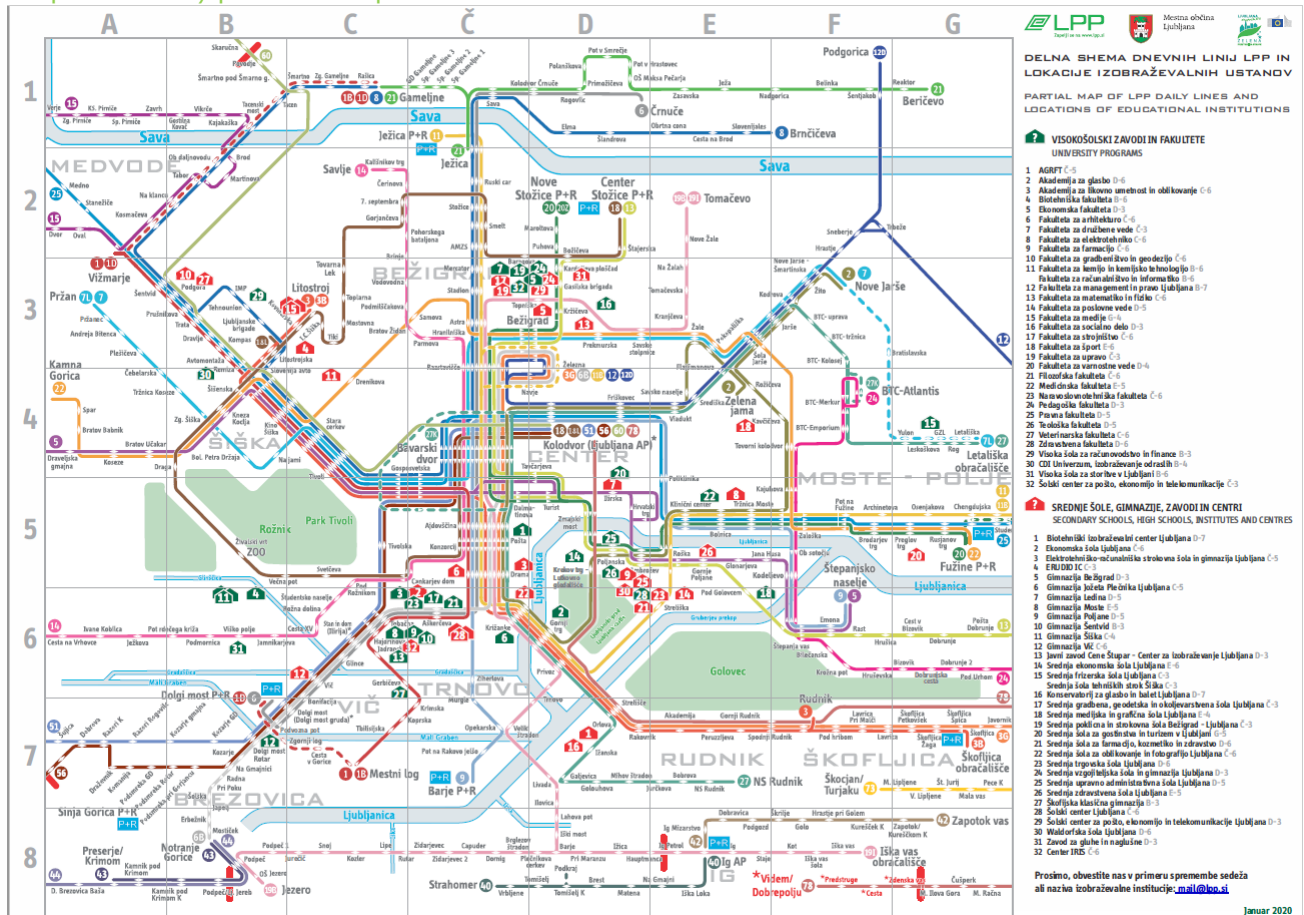
Both types of cards are valid on all Ljubljana city bus routes. The credit does not lapse. The payment must be made at the beginning of the ride by touching with your card at one of the green readers (validators) on the bus. One fare will cost you 1,50 € including 90 min ride within all the City Public Transport bus routes. However, you should validate your card (touch the reader with the card Urbana) every time you enter the bus. To pay for two or more passengers, please tell the bus driver – before validation at the driver's reader (validator) – that you wish to buy more than one ticket and how many would you like to buy. The passengers you paid for should during the ride stay near you.

## TICKETS

All tickets are carried on Urbana cards. Value ticket: single fare paid from pre-paid credit on Urbana card that enables free transfers within 90 minutes. Personalised monthly tickets: valid for an unlimited number of rides on all routes from the 1st day of the month until the 5th day of the following month. No photo necessary. A range of monthly tickets is available, some of them at subsidised prices. For more information, please enquire at LPP Information Centre. For how to get from point A to point B by public transport use the application on the left side of the page: <http://www.jhl.si/en/lpp/city-public-transport>

For more information please see: <http://www.jhl.si/en/lpp/city-public-transport>

## Map of the city public transport



## Detailed plan of the BUS city transport scheme

## BICIKELJ – CITY BIKE USE

Open 7 days a week, 24 hours a day, Bikelj system enables you to travel freely by day or night. Whether you use the system regularly or just occasionally, you can make an unlimited number of trips over the period of your subscription. Bikelj system stations consist of a main terminal and individual stands to which the bikes are attached (<https://aboen-ljubljana.cyclocity.fr/All-Stations/Station-Map>). Located in busy residential and shopping areas and near public transport, the stations are a simple and quick way to get around for a quick errand, the daily commute to work or getting to your favourite leisure activities. Whether starting a journey, ending a journey, or bridging the gap between two forms of transport, Bikelj system

encourages intermodality and eco-friendly choices. Simplicity itself to use: it takes only a few minutes to hire or return a bike.

The system is easy to use. If you are planning to use this option more often it is advisable to subscribe as long-term subscriber. For just 3€ you can hire a bike as often as you wish over one-year period. The first hour period of each journey is free. After 60 minutes you pay the appropriate hourly hire rate. For subscription an URBANA card is needed. For more information, about how the system works and the subscription procedure can be found on: <https://aboen-ljubljana.cyclocity.fr/>

## **SLOVENE LANGUAGE COURSES**

Those who have missed intensive Slovene language course for Erasmus, organised by the Centre for Slovene, Faculty of Arts have a chance to attend a language course during the academic year at:

- ŠOLT, Student Dormitories Rožna Dolina, Blok VII, Ulica 27. Aprila 31, <http://www.zavod-solt.si/?mod=catalog&action=productDetails&ID=32> (a Slovene language course of 30 hours is available for Erasmus students – the price is 145€, but if you attend the course 80% you get 70€ back at the end)
- Centre for Slovene as a foreign language, Faculty of Arts, Aškerčeva 2, [http://www.centerslo.net/l1.asp?L1\\_ID=1&LANG=eng](http://www.centerslo.net/l1.asp?L1_ID=1&LANG=eng)

## **FIRST RESIDENCE PERMIT (EU CITIZEN)**

For the information about the entry conditions please check the [University of Ljubljana website](#).

## **FIRST RESIDENCE PERMIT AND MEDICAL INSURANCE (NON EU CITIZEN)**

At your nearest Diplomatic or Consular representative office of the Republic of Slovenia you must apply for First Residence Permit before your arrival. For more information, please contact the Slovene Embassy directly. The list of Slovene Embassies is available on: [http://www.mzz.gov.si/en/representations\\_abroad/](http://www.mzz.gov.si/en/representations_abroad/)

## **EATING OUT**

Being an exchange student, you can use a system of subsidized student meals. The system is used in most restaurants in Ljubljana and in other cities in Slovenia. The subvention for meals in 2026 is 5,19 €. To be able to register you need your mobile phone for identification and the student card issued by the University of Ljubljana. The list of restaurants, included in the system can be found on: <https://www.studentska-prehrana.si/en/Account/Register> For more practical information please visit the Student Organisation ([Info point office hours](#)).

More information about the system and the registration can be found on: <https://www.studentska-prehrana.si/en> In order to finish the preregistration procedure you will need the so-called personal registration number (EMŠO) which the international office will provide you in the beginning of your exchange.

The influence of the East and West, North and South have mingled in Slovenia, a phenomenon noticeable in Slovenia`s traditional dishes. The city of Ljubljana offers a great variety of cuisine and prices. Most restaurants serve food until 11 p.m., but some do so until the early morning. There are also numerous specialised national restaurants: Chinese, Italian, Mexican, Thai and Spanish. The tip is not included in the price of the meal and is not obligatory. In general, eating out in restaurants outside the system of subsidized student meals is not cheap.

## **WORKING IN SLOVENIA**

Students wishing to seek for a long-term employment in Slovenia need to obtain a work permit. Exchange students, however, do not need a work permit. The easiest way for foreign students to obtain part-time jobs is at so-called Študentski servis (ŠS) – a service providing information about part time jobs for students. The ŠS is a mediator between companies and students and with the help of ŠS, you usually get less demanding, non-professional jobs (e.g. teachers/instructors for foreign languages or music, computer programmers and translators. To get a job you are required to obtain a Slovene tax number (Tax Office Ljubljana, Davčna ulica 1, Ljubljana; Office hours: Monday 8.00-12.00 and 13.00-15.00, Tuesday 8.00-12.00 and 13.00-15.00, Wednesday 8.00-12.00 and 13.00-18.00 and Friday 8.00-13.00 (and a bank account in one of the Slovene banks).

## **LEISURE ACTIVITIES**

Ljubljana and University of Ljubljana offer to the students a rich and varied selection of sports and cultural activities, ranging from athletic teams, choirs, photo and film clubs, dance and theatre groups. In additional various departments of the University have their own cultural and sports activities. About the sports activities at the Faculty of Medicine please contact: Mrs. Ksenija Filipič Jeras ([ksenija.filipic-jeras@mf.uni-lj.si](mailto:ksenija.filipic-jeras@mf.uni-lj.si)). Every year you can find the updated list here: [https://www.mf.uni-lj.si/en\\_GB/study/exchange-programmes/erasmus-for-students/erasmus-study-exchange/practical-information#Sport](https://www.mf.uni-lj.si/en_GB/study/exchange-programmes/erasmus-for-students/erasmus-study-exchange/practical-information#Sport)

There are six cultural and information centres in Ljubljana: French, Italian, British, German, Spanish and American.

More sports activities are offered directly by the Student organisation – Sport and you can join the groups directly by applying at ŠOU – sport (Kersnikova 4, Pivovarniška 6, [info@sousport.si](mailto:info@sousport.si), Office hours Monday and Wednesday from 13.00-16.00).

## **ENTERTAINMENT AND CULTURE**

Ljubljana offers its inhabitants and visitors a great variety of cultural events and entertainment. The city gives you the opportunity to visit about 15 museums and 25 galleries and collections as

well as seven major theatres. The city has as well 12 cinemas, well stocked with most current movies without synchronisation. Foreign films are shown with Slovene subtitles. For most cultural events and entertainment special prices for students are offered.

Several festivals are organised in Ljubljana each year. You can find the information about current events in Ljubljana on: <http://www.visitljubljana.com/en/>

## CHECK LIST – DO NOT FORGET!

- Valid identity card or passport (in case you will travel to the neighbouring countries of Slovenia – especially the Balkan countries, don` t forget, you need a passport!)
- Valid health insurance card
- White coat and white clothes for clinical work (shirt, skirt, trousers)
- White coloured light shoes for clinical work
- Stethoscope
- Hand bin-light
- Neurological hammer
- Meter for measuring

## WE WOULD BE HAPPY IF...

- You bring a brochure from your home faculty/university
- You bring with you ENTHUSIASM and MOTIVATION TO STUDY AND MEET NEW PEOPLE!